I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Mohammed Araeipour, Rudy Besikof, Bonnie Brinkman, Christopher Chinn, Cathy Crane, Lee Douglas, John Downey, Baruch Elimelech, Nigel Hancock, Michael Hubbard, Ella Hunter, Rigo Ibarra, Chris Jacobs, Tom Killian, Peter Knapp, Pamela Knights, Kris Mudunuri, Adrian Novotny, Kevin Ryan, Winford Sartin, Natalia Schroeder, Sigrid Sexton, Janice Tomson, Christiane Woerner, Lark Zunich

Guest: Wil Shaw

Members Absent: Diane Amelotte, Phyllis Arias, Shauna Hagemann, Kenna Hillman, Matt Lawrence, David Morse, Yolanda Padilla, Dana Van Sinden, Joan Zuckerman

III. Approval of Minutes
The minutes from August 28, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
   1. Shared Governance Processes
      Three shared governance groups will meet: the Hiring Priorities Committee, the Faculty Reassigned Time Group, and the Budget Reduction Task Force.

   2. Senate Visitors
      Ann-Marie Gabel, Vice President/Assistant Superintendent of Administrative Services, has been invited to speak to the Senate today. Lou Ann Bynum, Vice President of Economic and Resource Development, will be invited to the October 9 meeting. Future guests include CCA President DeWayne Sheaffer and Brendan Hayes, Manager of Support Services.
3. **Reorganization**
   Senate recommendations made to administration regarding reorganization asked that a review of the reorganization be conducted this year. This will be addressed at a future senate meeting.

4. **Faculty Links**
   Eleven senators volunteered to participate in Faculty Links this year.

5. **NISOD**
   Nominations were mailed for the annual NISOD Award. The Senate will elect a faculty nominee at the September 25 meeting.

6. **Academic Senate Election**
   Nominations were mailed to fill vacant Academic Senate positions for PCC and LAC.

B. **Assistant President's Report – John Downey**
   The following elections were completed: one Curriculum Committee election; a Senate appointee on a Tenure Review Committee; and Lynn Shaw as Faculty Professional Development Coordinator was elected as a senator and a member of the Academic Senate Executive Committee.

   Senators were asked to volunteer to assist in ballot counting for various elections throughout the year.

C. **Secretary/Treasurer's Report – Shauna Hagemann**
   Sigrid Sexton, reporting for Shauna Hagemann, thanked Peter Knapp, Winford Sartin, and Janice Tomson for providing refreshments at the meeting.

   Kevin Ryan reported that the Senate has a balance of $836.88 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   1. **Routine Course Review**
      Currently there are approximately 200 course outlines to be submitted to a Routine Course Review Peer Reviewer by the November 30, 2009 due date.

   2. **Program Planning/Program Review Training**
      Training for Program Planning/Program Review will be held on September 17. All department heads, or a designee, and instructional deans will be on the PP/PR Subcommittee. All programs will participate in the process this year.

   3. **Administrative Regulations 4005**
      An emergency Curriculum Committee meeting was held on September 9 where Administrative Regulations 4005 on Curriculum and Instruction were passed unanimously for second reading. The suggestion from the Senate for the addition of one part-time faculty member on the ASLO Subcommittee to be appointed by CHI was included in the revisions. A motion to delete the word “instructional” from section: 4005.5. A. (2) resulted in a tie vote. The Chair broke the tie by voting no.

      Additional revisions to Administrative Regulations 4005 on Curriculum and Instruction regarding membership on the Curriculum Committee are underway.
E. Faculty Professional Development Report – Lynn Shaw
No report.

F. Equivalency Committee Report – Kristin Hartford
No report.

G. Associate Faculty Report – Ella Hunter
No report.

H. Grants Advisory Committee Report
No report.

I. Shared Governance Planning Committees
1. College Planning Committee
   Sigrid Sexton reported that the College Planning Committee reviewed the Accreditation Report and discussed processing two items in the report: SLO in syllabi and in faculty evaluations.

2. Budget Advisory Committee
   No report.

3. Facilities Advisory Committee

4. Student Success Committee
   No report.

5. Staff Equity Committee
   No report.

J. Committee on Committee Memberships – Joan Zuckerman
No report.

K. Registration Task Force – Nigel Hancock
   Faculty responses to the draft downloadable printable spreadsheet with a roll book were 97 out of 134 in favor of the product. Due to other priorities, IT IS predicts the product will not be available for at least a year.

   Ross Miyashiro, Dean of Admissions and Records, will continue to collect hard copy rollbooks and is open to the idea of electronic rollbooks.

L. Career and Technical Education Committee
No report.

VIII. Old Business
A. Accreditation Update
   The Accreditation Report is now available online. Faculty were asked to review the report and send comments and suggestions to Eva Bagg, Associate Dean of Institutional Effectiveness.
B. Academic Senate Goals
Sigrid Sexton distributed *LBCC Senate Goals and Agenda 2009-2010*. Senators reviewed the document and suggested revisions. The Executive Committee will incorporate the suggestions and resubmit the document to the Senate.

C. First Reading: Administrative Regulations 4005 Curriculum and Instruction—ASLO Subcommittee Membership Change
A motion was m/s/u (Christopher Chinn / Peter Knapp) passed for first reading to accept *Administrative Regulations 4005 on Curriculum and Instruction* regarding the ASLO Subcommittee membership changes.

Cathy Crane requested that revisions to the ASLO Subcommittee membership be reported at the next Board of Trustees meeting. Sigrid Sexton will present the regulations to the Presidents Leadership Council.

IX. New Business
A. Vice President of Administrative Services
Ann-Marie Gabel, Vice President/Assistant Superintendent of Administrative Services, gave a presentation on the 2009/10 Adopted Budget. This year the state made significant cuts to categorical programs, increased student fees, and will not offer COLA or enrollment growth. The Board of Trustees budget guidelines include a commitment to reduce deficit spending; a 5.5% general fund reserve; the Student Success Plan; and a sound reserve for facilities maintenance and for technology. The College Planning Committee developed institutional goals: student learning, which includes ASLO, Program Planning/Program Review, and the Student Success Plan; fiscal stability; and technology. The Budget Advisory Committee will address the state funding reductions by pursuing higher levels of efficiency and productivity, and making prudent reductions in college operations and programs based on the Planning Process and the College Priorities.

The floor was opened for questions. The Senate asked for a calculation of savings due to increased students per class. *Ann-Marie responded that the calculation would be available in the future.* A number of newly hired classified staff was introduced on college day; however, layoffs are planned. *The new hires are from July 2008 to the present and do not reflect the moratorium on hiring in place now.* Will the number of sabbaticals be limited? *Yes, the intention is to limit to four this year.* Why does the college maintain an apartment allowance for the Vice President of Academic Affairs? *It is in the contract and it allows him more time at the college.* Why are we behind schedule for the south quad? *The entity that grants approval is behind schedule.* When will the parking structure be complete? *It is expected to be completed in fall 2011.*

Sigrid Sexton thanked Ann-Marie for visiting the Senate.

B. Academic Senate Participation Program Review/Program Planning
This item was not discussed

C. Election for Committee on Committee Memberships Senator Representative
Christiane Woerner was elected to sit on the Committee on Committee Memberships.
D. Committee Membership Nominations
A motion was m/s/u (Rudy Besikof / Cathy Crane) passed to accept the recommendation from the Committee on Committee Memberships for faculty to sit on the following groups:

Student Record Processes Committee
David Sholle
Fran Cahill
Gerry Jenkins
Larry Gustafson
Mehdi Mirfattah
Nigel Hancock
Blanca Galicia
Lydia Turner

Instructional Technology Student Support Center and Multimedia Presentation Room Advisory Task Force
Melvin Cobb
Dena Laney
Mohammed Araeipour

Equal Employment Opportunity Representative
Laurie Potter

E. Future Agenda Items
• Vice President of Academic Affairs Hiring Process
• Invite Vice President of Academic Affairs Don Berz to the Academic Senate

F. Announcements
1. Concerts
Peter Knapp announced upcoming concerts. A college-wide email will be sent.

2. Book of Days
Cathy Crane announced an upcoming play, Book of Days, beginning September 24.

X. Next Meeting
The next meeting will be held September 25, 2009, 1:00 p.m., at the PCC Student Center.

XI. Adjournment
The meeting was adjourned at 3:10 p.m.