I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Cathy Crane, Lee Douglas, John Downey, Nigel Hancock, Kenna Hillman, Ella Hunter, Rigo Ibarra, Tom Killian, Peter Knapp, Pamela Knights, Matt Lawrence, David Morse, Kris Mudunuri, Adrian Novotny, Yolanda Padilla, Kevin Ryan, Winford Sartin, Sigrid Sexton, Dana Van Sinden, Joan Zuckerman

Guests: Lou Anne Bynum, Wil Shaw

Members Absent: Rudy Besikof, Bonnie Brinkman, Christopher Chinn, Baruch Elimelech, Shauna Hagemann, Michael Hubbard, Chris Jacobs, Natalia Schroeder, Lynn Shaw, Janice Tomson, Christiane Woerner, Lark Zunich

III. Approval of Minutes
The minutes from September 25, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
   1. SLO in Faculty Evaluation
      The taskforce formed in President’s Leadership Council to discuss student learning outcomes in faculty evaluations expressed strong support for faculty concerns. A report will be submitted to the Academic Council.

   2. Definition of Core Courses
      It was legislated, and the Chancellor’s Office stated that funds for the community college system should focus on core courses, which include transfer, basic skills, and certificates. Academic Council formed a taskforce to draft a definition of core courses to guide procedures at the college.
3. Department Head Meeting
At the department head meeting it was explained that classrooms are now locked due to recent thefts. Faculty may obtain keys or contact a dean to open classrooms. Recently, IITS personnel have experienced discourteous responses. It was requested that personnel be treated with civility. Discussion took place regarding confiscation of students’ cell phones for disciplinary reasons. To avoid legal difficulties it was suggested that phones not be confiscated.

4. State Assembly Bills - David Morse
David Morse distributed the ASCCC Legislative Tracker which listed various bills, their status, and consideration by ASCCC, FACCC, and SYS. ASCCC strongly opposed Assembly Bill 440 which failed passage in the Senate Education Committee; however, the bill may be reconsidered next year. It would authorize California Community Colleges to offer a "transfer" associate degree “for transfer” to students who have 18 units in a major concentration and have met transfer requirements under Plans B or C rather than the current Plan A associate degree requirements.

B. Assistant President's Report – John Downey
Elections have been completed for a department head, representatives on the Curriculum Committee, and an Academic Senate appointment to a Tenure Review Committee.

C. Secretary/Treasurer's Report – Shauna Hagemann
Shauna Hagemann submitted a written report thanking Dana Van Sinden, Lee Douglas, and Nigel Hancock for providing refreshments at the meeting. Senators were asked to pay yearly dues of $20.

The Senate has a balance of $836.88 in its treasury.

D. Curriculum Committee Report – Cathy Crane
1. Routine Course Review
Currently there are 162 course outlines to be submitted to a Routine Course Review Peer Reviewer by the November 30, 2009 due date. Tom To and Laurel Breece are in training to become Peer Reviewers.

2. Consent Agenda
Tourism chose to inactivate their program by inactivating courses on the Consent Agenda. Reactivation of the program would only require reactivation of the courses. A policy exists to inactivate a program; however, reactivating the program through this option would involve the Chancellor's Office.

3. Administration Regulations 4005
The Curriculum Committee requested that a process be created to make revisions to Administration Regulations 4005 on Curriculum and Instruction, as many concerns were raised with the proposed changes submitted for first reading at the September 16 meeting. This may mean reconvening the original task force. The committee stated that Cathy Crane as current chair be included on the task force. It was suggested that all members of the original taskforce may need to be replaced since they no longer hold a position on the Academic Senate or Curriculum Committee as the original placement on the task force was stipulated.
E. Faculty Professional Development Report – Lynn Shaw
No report.

F. Equivalency Committee Report – Kristin Hartford
No report.

G. Associate Faculty Report – Ella Hunter
No report.

H. Grants Advisory Committee Report
No report.

I. Shared Governance Planning Committees
   1. College Planning Committee
      Sigrid Sexton reported that a budget update report was presented at the
      October 2 College Planning Committee meeting. The committee approved
      the rabbit management plan.

   2. Budget Advisory Committee
      No report.

   3. Facilities Advisory Committee
      No report.

   4. Student Success Committee
      No report.

   5. Staff Equity Committee
      No report.

J. Committee on Committee Memberships – Joan Zuckerman
No report.

K. Student Record Processes Committee – Nigel Hancock
   If a student drops or is dropped after the start of the semester, the system
   shows the class as open when it is actually closed. Students may then request
   permission numbers, bypassing the wait list. This malfunction cannot be
   corrected in the PeopleSoft system. The Student Record Processes Committee
   will work on a procedure for notifying faculty.

L. Career and Technical Education Committee
   Sigrid Sexton reported that Marty Alvarado, Interim Director of Grants, visited
   the Career and Technical Education Committee to report on VATEA grants.
   Advisory groups will be discussed at the next meeting in November.

VIII. Old Business
   A. NISOD Nominee Runoff Election
      Pat McKeen was elected as this year’s faculty nominee for the NISOD Award.
      The Academic Senate would like to acknowledge the following faculty who were
      nominated by their colleagues for the award: Kim Anderson, Tahir Aziz, Cathy
      Crane, Delia DuRoss, Dennis Miller, Ann Mitchell, Ladera Barbee (Rosenberg),
      and Kevin Ryan.
IX. New Business

A. Lou Anne Bynum, Vice President of Economic and Resource Development

Lou Anne Bynum, Vice President of Economic and Resource Development, presented an overview of that area. Workforce Development addresses the needs of individuals and Economic Development collaborates with businesses. The Center for Training & Professional Development Fall 2009 Training Schedule was distributed. The center offers courses to prepare students for the workplace. The ACT Center provides computer-based online testing and assessment exams for individuals, businesses, and government agencies. Tests offered are based on market demand and determined by ACT. Funding for services and staff originates from many sources. The District funds five staff positions; however, most positions are funded through grants and contracts. The college applied for a Title V grant over the summer; however, the application was submitted late and denied. An appeal was also denied. A new opportunity for a collaborative Title V grant focusing on engineering, math, and technology is due in late spring. Efforts will be stepped up and additional faculty will be involved in developing the application. The GAC Update Report was distributed: eleven grant proposals were funded, eight were denied, and two proposals are pending. Lou Anne would like to meet with departments and to revisit the Senate.

B. Resolution in Support of Faculty Hiring – First Reading

A motion to accept Resolution Recommending the Hiring of Full Time Faculty for the Fall Semester 2010 was m/s/u (David Morse/Cathy Crane) passed for first reading.

WHEREAS for the last four years full-time faculty have only been hired under emergency criteria, leading to very few overall faculty hires and to the needs of many departments being overlooked, and

WHEREAS through retirements and other circumstances, full-time faculty numbers have been reduced over the past four years, as the total of new full-time hires has been far from sufficient to replace those who have left, and

WHEREAS new full-time faculty bring much needed new ideas to the college and energize the existing faculty, and

WHEREAS with the increasingly difficult reduction in budgets, new faculty are needed to not only teach courses and serve on shared governance committees, but to determine strategies to make teaching and learning more efficient, and

WHEREAS hiring long term substitutes or contract faculty, who are not part of the bargaining unit and are not scheduled to become tenured faculty, has not been a beneficial strategy in the past for students or for the faculty hired into these positions, and

WHEREAS the Academic Senate is proud of the excellent teaching and learning accomplished by part-time faculty, but realize their time commitment to Long Beach City College is necessarily limited by their adjunct status, and

WHEREAS in 2008-2009 the college found funding for extensive hiring of both administrators and classified staff; therefore,
BE IT RESOLVED That the Academic Senate direct the Academic Senate President to meet with the College Superintendent President and request the hiring of at least ten full time faculty commencing in Fall 2010.

BE IT FURTHER RESOLVED that the Academic Senate direct the Academic Senate President to request that the Superintendent President and the College Executive Committee consider the hiring of full-time faculty as a high priority in their list of essential budget expenses for the 2010-2011 academic year.

Senators discussed the resolution and suggested changes. The Senate Executive Committee will discuss the suggestions.

C. 16 Week Calendar in Negotiations, Flex Days
Sigrid Sexton reported that CCA continues to negotiate Flex Day placement within the 16 week calendar. Senators noted that extensive dialogue took place in both the Senate and the Curriculum Committee and it was agreed upon to embed two Flex Days within the spring and fall semesters. This information will be forwarded to the negotiating team.

D. Academic Senate as a Program in Program Plan/Program Review
Senators discussed the Academic Senate participating as a Program in Program Plan/Program Review. Benefits and concerns were expressed. This issue will continue to be discussed.

E. Committee Membership Nominations
No nominations were submitted.

F. Future Agenda Items
- Don Berz, Executive Vice President of Academic Affairs Senate Visit
- Eloy Oakley, Superintendent-President Senate Visit
- Flex Days within 16 Week Calendar
- Resolution in Support of Faculty Hiring
- Review of the College Reorganization
- Security
- Statewide Initiatives

G. Announcements
1. Concert
   Peter Knapp announced a scholarship concert.

   2. Curriculum Committee New Location
   Cathy Crane announced that Curriculum Committee meetings will now be held in Building O.

X. Next Meeting
The next meeting will be held October 23, 2009, 1:00 p.m., at LAC in the Board Room.

XI. Adjournment
The meeting was adjourned at 2:50 p.m.