I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Mohammed Araeipour, Phyllis Arias, Rudy Besikof, Bonnie Brinkman, Christopher Chinn, Cathy Crane, Lee Douglas, John Downey, Baruch Elimelech, Shauna Hagemann, Kenna Hillman, Michael Hubbard, Ella Hunter, Chris Jacobs, Tom Killian, Matt Lawrence, Kris Mudunuri, Adrian Novotny, Kevin Ryan, Winford Sartin, Sigrid Sexton, Wil Shaw, Dana Van Sinden, Christiane Woerner, Joan Zuckerman, Lark Zurich

Members Absent: Diane Amelotte, Nigel Hancock, Rigo Ibarra, Peter Knapp, Pamela Knights, David Morse, Yolanda Padilla, Natalia Schroeder, Ramchandran Sethuraman, Lynn Shaw, Janice Tomson

III. Approval of Minutes
The minutes from October 9, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
   1. CCA/Academic Senate Liaison Committee
      The CCA/Academic Senate Liaison Committee explored options to implement awareness of issues and improve communication, and discussed the 16 week calendar. The committee will meet twice a month.

   2. Hiring Priorities Committee
      The Hiring Priorities Committee created a taskforce to develop a list of emergency criteria and an application form. The committee will reconvene November 11.

   3. Academic Council
      The Academic Council formed a taskforce to define the core courses in transfer, basic skills, and certificates to guide procedures at the college.
State guidelines will be used to develop a definition, which will be forwarded to the Senate.

4. SLO in Faculty Evaluation
   The taskforce formed to discuss student learning outcomes in faculty evaluations reported to the President’s Leadership Council that discussion will continue as student learning outcomes become more integrated in the college process. CCA recommended no action at this time.

5. SLO in Syllabi
   The Curriculum Committee approved a motion supporting the inclusion of student learning outcomes in syllabi. The contract contains no language regarding student learning outcomes in syllabi at this time.

6. Senate Visit
   Don Berz, Executive Vice President of Academic Affairs, will visit the Senate on November 6 to discuss budget reduction actions.

B. Assistant President's Report – John Downey
   Elections continue for representatives on the Curriculum Committee and for Senate appointments to Tenure Review Committees. John congratulated newly elected senators Wil Shaw and Ramchandran Sethuraman.

C. Secretary/Treasurer's Report – Shauna Hagemann
   Shauna Hagemann thanked Cathy Crane, Tom Killian, and Adrian Novotny for providing refreshments at the meeting.

   The Senate has a balance of $836.88 in its treasury.

D. Curriculum Committee Report – Cathy Crane
   No report.

E. Faculty Professional Development Report – Lynn Shaw
   1. Flex Day
      The next Flex Day is October 28. Focus will be on the Outcomes Assessment Process.

   2. Faculty Teaching and Learning Center
      The new Faculty Teaching and Learning Center is located in L165. An official opening will be held later this semester. Faculty interested in the development of the center were encouraged to contact Faculty Professional Development.

   3. Conference Funding
      Almost half of the conference funding budget has been spent. Faculty Professional Development is attempting to raise additional funds. Faculty were encouraged to submit conference requests early.

F. Equivalency Committee Report – Kristin Hartford
   No report.

G. Associate Faculty Report – Ella Hunter
   No report.
H. Grants Advisory Committee Report
No report.

I. Shared Governance Planning Committees
1. College Planning Committee
No report.

2. Budget Advisory Committee
Winford Sartin reported that the Budget Advisory Committee discussed state budget statistics:

- California Department of Finance stated General Fund revenues are down almost $1.9 billion from the budgeted level.
- The Employment Development Department report states that the number of jobs lost in California’s continues to drop.
- Long Beach will receive one-time only state stimulus funds of $578,000 through the American Recovery and Reinvestment Act State Stabilization.
- The 2010/2011 projected shortfall ranges from $8 billion to $11 billion. Future years, up to 2013, show greater shortfalls.

The committee recommended that all areas of the college make further adjustments to expenditures in the upcoming years.

Sigrid Sexton reported that CCA is looking into the possibility of having an expert on state community college budgets come to discuss the budget with administrative and faculty representatives of the college.

3. Facilities Advisory Committee
No report.

4. Student Success Committee
No report.

5. Staff Equity Committee
Lee Douglas reported that the Staff Equity Committee met on October 15 and reviewed the Staff Equity Plan. Appreciation was expressed for faculty and administrators who participated in Disability Awareness Week.

J. Committee on Committee Memberships – Joan Zuckerman
Two positions are available on the Faculty Advertisement and Communication of Excellence Subcommittee. Two flyers have been sent to solicit volunteers for the subcommittee, a third flyer will be sent.

K. Student Record Processes Committee – Nigel Hancock
Last week many faculty members discovered that the Print Class Roster report format had changed, including shifted columns and unwanted rows, making it difficult to download information into a rollbook. The Student Record Processes Committee informed IITS, who discovered that it originated in a poorly written update from Oracle. The PeopleSoft team worked on the problem immediately, and released a new version on Tuesday morning.

L. Career and Technical Education Committee
No report.
VIII. Old Business
A. Resolution in Support of Faculty Hiring – Second Reading
A motion was made to accept Resolution Recommending the Hiring of Full Time Faculty for the Fall Semester 2010 for second reading. However, after discussion it was decided to form a workgroup to rewrite the resolution to include suggested revisions from senators, and to resubmit it at the next meeting. The workgroup includes Bonnie Brinkman, Adrian Novotny, David Morse, Rudy Besikof, and Janice Tomson.

B. Academic Senate as a Program in Program Plan/Program Review
Senators continued discussion on Academic Senate participation as a program in Program Plan/Program Review. Other colleges where senates participate will be investigated.

IX. New Business
A. Chi-Chung Keung, Executive Director, Public Affairs & Marketing: Emergency Alert System
Chi-Chung Keung, Executive Director of Public Affairs & Marketing presented AlertU; an emergency text message alert system the college is considering adopting. The system would augment the existing emergency notification process. Participation would be voluntary among students, faculty, and staff. The company is offering the service free to the college. Currently, many colleges use the AlertU system. A website with Frequently Asked Questions will soon be available. Faculty may contact Chi-Chung with questions or concerns.

B. Review of 2008 Reorganization
The Academic Senate passed a motion, Recommendations on Reorganization Fall 2008, that stated a formal review of the reorganization would be conducted in one year. Ideas to conduct the review were discussed. Documents of the college structure before and after the reorganization will be made available to continue the discussion at the next meeting.

C. Academic Senate Honors Scholarship
For many years the Honors Program awarded an Academic Senate Scholarship; however, the Senate was not involved. The Honors Coordinator asked if the Senate would like to participate. After discussion, a workgroup was formed to discuss various awards given to students including the designation of valedictorian; to establish criteria for Senate student award(s); and to set the monetary amount of an award. Volunteers included Adrian Novotny, John Downey, Kris Mudunuri, Matt Lawrence, Rudy Besikof, and Christopher Chinn.

D. Committee Membership Nominations
A motion was m/s/u (Joan Zuckerman / Rudy Besikof) passed to accept the recommendation from the Committee on Committee Memberships for faculty to sit on the following groups:

Faculty Advertisement and Communication of Excellence Subcommittee
John Downey
Susan Cully
Sudeepa Gulati
Mathew Lawrence
Grants Advisory Committee
Lauren Sharp

Assessment of Student Learning Outcomes Subcommittee
Karen Kane
Jan Quinn-Weyant
Cathy Proctor
Marshall Fullbright
Dave Gayle
Joanne Blore
Jennifer Rodden
Sudeepa Gulati
Robert Gibson
Emily Gehrman
Patricia Hays
Ramchandran Sethuraman

E. Future Agenda Items
   • Faculty Titles
   • Reinstate Demographics
   • Resolution in Support of Faculty Hiring
   • Review of 2008 Reorganization
   • Security at the College
   • Title 5 Grant Report

F. Announcements
   1. Highlight Faculty Member
      Kevin Ryan announced that a faculty member will be one of six people
      highlighted at a state-of-the-college event to be held in January.

X. Next Meeting
   The next meeting will be held November 6, 2009, 1:00 p.m., at PCC in Room
   EE158.

XI. Adjournment
   The meeting was adjourned at 3:10 p.m.