I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Bonnie Brinkman, Christopher Chinn, Cathy Crane, John Downey, Baruch Elimelech, Shauna Hagemann, Nigel Hancock, Kenna Hillman, Michael Hubbard, Ella Hunter, Rigo Ibarra, Tom Killian, Pamela Knights, Matt Lawrence, David Morse, Kris Mudunuri, Adrian Novotny, Kevin Ryan, Winford Sartin, Natalia Schroeder, Ramchandran Sethuraman, Sigrid Sexton, Wil Shaw, Lynn Shaw, Janice Tomson, Dana Van Sinden, Christiane Woerner, Joan Zuckerman, Lark Zunich

Guest: Donald Berz

Members Absent: Rudy Besikof, Lee Douglas, Chris Jacobs, Peter Knapp, Yolanda Padilla

III. Approval of Minutes
The minutes from October 23, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President’s Report – Sigrid Sexton
   1. Six Week Summer Session
      The decision was made on a six week summer session without faculty input. The Academic Senate Executive Committee brought this to the attention of the College Planning Committee.

   2. ASCCC Resolutions
      The Academic Senate for California Community Colleges Fall 2009 Plenary Session will be held November 12-14. Sigrid Sexton, David Morse, Kevin Ryan, and Lynn Shaw will attend the session. Resolutions will be submitted on many topics including: library funding, an accelerated learning college
proposal, categorical funding, early assessment testing, and AS/AA Degree requirements for CTE faculty. A list of the resolutions was sent to faculty.

3. **Security**
   Sigrid Sexton met with Julie Prior, Lieutenant from Risk Services, and Mark Taylor, Director of Community and Government Relations, to discuss concern that the upsurge in car thefts was not reported to faculty. They agreed to notify faculty when crime increased and indicated willingness to visit the Senate.

4. **Accreditation Team Visit**
   On November 17 Sigrid Sexton will meet with CCA President Dewayne Sheaffer and the Accreditation Team to discuss SLO and Accreditation.

5. **CCA/Academic Senate Liaison Committee**
   At their last meeting the CCA/Academic Senate Liaison Committee discussed the 16 Week Calendar in negotiations and explored options to implement awareness of issues and improve communication. An open invitation was extended to both presidents to attend Executive Committee meetings.

6. **Highlight Faculty Member**
   Kevin Ryan reported that Chi-Chung Keung, Executive Director of Public Affairs and Marketing, thanked the Senate for naming Pat McKean as one of the people to be highlighted at a state-of-the-college event to be held in January.

7. **Categorical Cuts**
   Students with disabilities attended the Board of Trustees meeting to address categorical cuts. Kevin Ryan, Sigrid Sexton, and Shauna Hagemann met with Interim Vice President of Student Support Services Don Low to discuss effects of the cuts and strategic measures. This issue will continue to be monitored.

B. **Assistant President's Report – John Downey**
   Elections continue for Curriculum Committee representatives and Department Heads.

C. **Secretary/Treasurer's Report – Shauna Hagemann**
   Shauna Hagemann thanked Bonnie Brinkman, Christopher Chinn, and Tom Killian for providing refreshments at the meeting.

   The Senate has a balance of $838.36 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   No report.

E. **Faculty Professional Development Report – Lynn Shaw**
   1. **Funds**
      Conference funds of $4,756 are available. Faculty Professional Development is attempting to raise additional funds. Faculty were encouraged to submit conference requests early. Career and Technical Education funding of up to $70,000 is available to faculty; however: no peer review process exists to allocate funds.
2. **FPD Website**
   The FPD website has been simplified and expanded. The website will continue to be updated as planning develops. Information on the Sabbatical Leave Committee is available on the website.

3. **Faculty Teaching and Learning Center**
   The Faculty Teaching and Learning Center located in L165 is open this semester. Long-term training is available, which may lead to salary increase opportunities. On Course II will be offered four days in the spring semester.

4. **Flex Days**
   The October 28 Flex Day attendance reached 187. Nine departments submitted documentation of a department meeting. Information on the February 2 Flex Day will be sent to faculty. The 2010/2011 Flex Days will be held on October 26, February 8, and March 11.

F. **Equivalency Committee Report – Kristin Hartford**
   No report.

G. **Associate Faculty Report – Ella Hunter**
   No report.

H. **Grants Advisory Committee Report**
   No report.

I. **Shared Governance Planning Committees**
   1. **College Planning Committee**
      Sigrid Sexton reported that the College Planning Committee is working on a charge for the Budget Advisory Committee; a definition and guide for aspects of instructional programs the college considers to be core; and forming a Distance Learning Expansion Task Force. It was requested that each year distance learning courses would increase by 20%. Program Plan/Program Review inter-level groups have completed their process. Groups at the vice president level will now be formed. Faculty from the Academic Senate Executive Committee will co-chair with the deans. The Course Schedule Reduction Task Force now reports to the College Planning Committee.

   2. **Budget Advisory Committee**
      No report.

   3. **Facilities Advisory Committee**
      No report.

   4. **Student Success Committee**
      No report.

   5. **Staff Equity Committee**
      No report.

J. **Committee on Committee Memberships – Joan Zuckerman**
   No report.
K. Student Record Processes Committee – Nigel Hancock
Jay Field, Associate Vice President of IITS, visited the Student Record Processes Committee yesterday. It is expected that many improvements will take place in IITS.

There is common faculty misunderstanding of the difference between Dropped students (NS, before census, who are not enrolled and do not get a grade), and Withdrawn students (after census, who remain enrolled and receive a grade of W). Withdrawn students do not disappear from the class roster.

L. Career and Technical Education Committee
No report.

VIII. Old Business
A. Resolution in Support of Faculty Hiring – Second Reading
The Academic Senate m/s/u (David Morse/Lynn Shaw) approved a motion to accept Resolution 45:1 Recommending the Hiring of Full-Time Faculty for the Fall Semester 2010 for second reading.

WHEREAS full-time faculty provide the life blood of the college through teaching and counseling students, providing instructional support, developing and implementing curriculum, participating in governance and performing other activities that fulfill the mission of the college, and

WHEREAS for the last four years full-time faculty have been hired only under emergency criteria, leading to a steady decline in the number of full-time faculty and to the neglect of the needs of departments, and

WHEREAS ACCJC requirements increasingly demand the work of full-time faculty, who must implement the redesigned program review process and assume responsibility for writing learning outcomes for all courses and programs at the college, using the outcomes to assess student learning and program effectiveness, and then revising courses and programs accordingly, and

WHEREAS hiring long term substitutes or contract faculty, who are not part of the bargaining unit and are not scheduled to become tenured faculty, has not been a beneficial strategy in the past for students or for the faculty hired into these positions, and

WHEREAS the Academic Senate is proud of the excellent teaching and learning accomplished by part-time faculty, but realizes their time commitment to Long Beach City College is necessarily limited by their adjunct status, and

WHEREAS the 75/25 formula used to determine the number of full-time faculty the college must employ is only a minimum requirement and not a measure of a healthy college, and

WHEREAS in 2008-2009 the college funded extensive hiring of both administrators and classified staff but funded only two full-time faculty; therefore,
BE IT RESOLVED that the Academic Senate direct the Academic Senate President to meet with the college Superintendent-President and request the hiring of a sufficient number of full-time faculty to fully compensate for those faculty lost due to retirements, promotions, resignations or other circumstances resulting in a serious reduction in full-time instruction.

BE IT FURTHER RESOLVED that the Academic Senate direct the Academic Senate President to request that the Superintendent-President and the College Executive Committee designate the hiring of full-time faculty as one of the highest budget priorities for the 2010-2011 academic year.

The resolution will be forwarded to Eloy Oakley, Superintendent-President, and the College Executive Committee.

B. Academic Senate as a Program in Program Plan/Program Review
Senators continued discussion on Academic Senate participation as a program in the Program Plan/Program Review process. There was a call for more information before a decision is made.

C. Review of 2008 Reorganization
Sigrid Sexton distributed Reorganization Summary 2006-2009. The Senate Executive Committee will discuss a process to conduct the review.

IX. New Business
A. Don Berz, Executive Vice President of Academic Affairs: Budget Decisions in Academic Affairs
Don Berz, Executive Vice President of Academic Affairs discussed budget strategies during these difficult economic times. For the first time major fiscal policy now dictates education policy. Categorical funding cuts were the most extreme and may be permanent. Enrollment management is currently under the purview of the College Planning Committee. The class schedule was reduced by 12% and it was decided to plan a six-week summer session, a 50% reduction from last summer. It is expected that the budget situation will not improve for several years.

B. Vice President of Academic Affairs Search Update
Sigrid Sexton read the following statement from Eloy Oakley, Superintendent-President: The District has hired a consultant to identify potential qualified candidates for the position of Vice President of Academic Affairs and is scheduled to provide the Superintendent-President an initial report on the likelihood of generating a viable pool for LBCC in February of 2010. Based on the report and in consultation with the Senate President the Superintendent-President will establish a timeline for the recruitment. It is expected that a committee will be formed during the Spring semester and training along with recommendations on the qualities LBCC is looking for in the Vice President of Academic Affairs provided to the committee. Once it is determined that a viable pool is established the Superintendent-President will consult with the Senate President about beginning the paper screening and interview process.

The Senate expressed concern that the process may take place during summer when many faculty are not on campus to participate, and that the timeline given to hire a candidate by spring 2011 was lengthy. Senators inquired about the cost of the consultant. The Senate’s concern will be forwarded to President
Oakley. Updates on the search will be conducted at every Senate meeting until a new Vice President of Academic Affairs is in place.

C. Faculty Titles
Matt Lawrence updated the administrative regulations regarding faculty titles. A motion to revise Administrative Regulations 3027 Professional Titles was m/s/u (David Morse/Christopher Chinn) passed for first reading as follows:

<table>
<thead>
<tr>
<th>3027.1</th>
<th>The Administrative Dean, Human Resources, shall be responsible for administering these regulations.</th>
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<tbody>
<tr>
<td>3027.2</td>
<td>The following professional titles are authorized full-time tenure-track faculty. <strong>Assistant Professor</strong>: all full-time tenure-track faculty prior to tenure. <strong>Associate Professor</strong>: all full-time tenured faculty beginning the semester after tenure has been awarded. <strong>Professor</strong>: all full-time tenured faculty after the completion of seven years of full-time service in a tenure track position.</td>
</tr>
<tr>
<td>3027.3</td>
<td>The title of Instructor shall be used for all non-tenured faculty members.</td>
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<tr>
<td>3027.4</td>
<td>Professional titles have no effect on the district compensation to the faculty.</td>
</tr>
<tr>
<td>3027.5</td>
<td>Faculty hired prior to 2010 will retain their current title if it is of a higher rank than specified by these regulations. They may also apply for advances in rank according to the regulations under which they were hired.</td>
</tr>
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D. Committee Membership Nominations
No nominations were received.

E. Future Agenda Items
- Academic Senate Honors Scholarship Workgroup Report
- College Consultation Process
- Directions for FPD/Flex Day
- Faculty Titles
- Response to Resolution in Support of Faculty Hiring
- Review of 2008 Reorganization
- Search for Vice President of Academic Affairs
- Security at the College
- Six Week Summer Session
- Title 5 Grant Report
- Year End Shared Governance Scorecard

F. Announcements
1. **Theater Production**
   Cathy Crane announced that the LBCC theater production *Down the Rabbit Hole* will begin November 15.

2. **Play**
   Natalia Schroeder is starring in *Enter Laughing*, playing at the Long Beach Playhouse through November 28.

3. **Gallery Show**
   Christopher Chinn announced that a group of LBCC faculty members have a showing at Overtones Gallery in LA.
X. Next Meeting
The next meeting will be held November 20, 2009, 1:00 p.m., at LAC in the Board Room.

XI. Adjournment
The meeting was adjourned at 3:05 p.m.