I. Call to Order
Cathy Crane, Chair, called the meeting to order.

II. Roll Call
Members Present: Patricia Alexander, Kim Anderson, Phyllis Arias, Linda Bell, Cathy Crane, Paul Creason, Jim Cunningham, Donna Fletcher, Julie Frumkin, Samira Habash, Brenda Harrell, Kim Hatch, Kenna Hillman, Lisa Isbell Hager—LBUSD Liaison, Gerry Jenkins, Linda King, Sheree King, Jannie MacKay, Maureen Mason, Ruben Page, Dan Ripley, Trevor Rodriguez, Winford Sartin, Paul Savoie, Debra Schaefer, Gary Scott, Sigrid Sexton, Wil Shaw, Tom To, Steven Wallech, Laura Wan, Ingrid Wollank

Guests: Marty Alvarado, John Fylpaa, Eric Cynsenacak, Latoya Neal

Members Absent: Don Berz, Laurel Breece, Byron Breland, Lou Anne Bynum, Gene Carbonaro, Dena Laney, Frank Madrigal, Ross Miyashiro, Susan Radloff, Vincent Riojas, George Shaw, DeWayne Sheaffer, Meena Singhal, Leticia Suarez, Matt Turlo, Bobbi Villalobos

III. Approval of Agenda
The agenda was approved.

IV. Approval of Minutes
The minutes of December 10, 2008 were approved.

V. Public/Faculty Comment
No comment.

VI. Reports
A. Curriculum Committee Chair – Cathy Crane
   1. Meeting Quorum
      Meetings are scheduled from 2:00 to 4:00 p.m. Members were asked to stay for the entire meeting to ensure the needed quorum to vote on important issues.

   2. New Grading Software
      The Registration Task Force reported to the Academic Senate that new grading software has been installed. Faculty may only enter grades, not dates, in the online roll book; a withdrawal may be entered up to the 75% point of the class—after that date the student must receive a letter grade. The Senate would like input from faculty on the new grading software.

   3. Accreditation Report
      The college is working on recommendations from the Accreditation Report to establish Student Learning Outcomes and to combine Program Review and Program Planning.
4. Routine Course Review
   a. 2008/09
      Currently, 29 routine course reviews must be completed by the April 30, 2009 deadline. Peer reviewers are waiting for responses to suggestions sent last fall.

   b. 2009/10
      The routine course review list was published online in January. November 30, 2009 is the deadline to submit a review.

B. Executive Vice President of Academic Affairs – Donald Berz
   No report.

C. Academic Senate President – Sigrid Sexton
   1. Accreditation
      The college leadership is working to comply with recommendations from the Accreditation Report. An SLO Tribe is being formed through Academic Council and a Program Review/Program Plan Implementation Group is being formed. Reports on Accreditation progress will be made at each Board of Trustees meeting.

   2. Wait Lists
      Concerns regarding wait lists were presented to the Academic Senate by the Registration Task Force. The Senate may ask the Curriculum Committee for input on the utilization of waitlists in the future.

   3. Instructional Specialists
      The Senate is discussing the reporting structure for Instructional Specialists, and holds the position that Specialists should be treated as all faculty members and report to the department head.

D. Long Beach Unified School District Representative – Lisa Isbell Hager
   No report.

E. Academic Policy and Standards Subcommittee – Dan Ripley
   Administrative Regulations 4022 on Course Repetition has been updated to be in compliance with Title 5 changes. The regulations were to be submitted at this Curriculum Committee meeting for first reading; however, additional Title 5 changes are expected in June; therefore, the regulations will be submitted after incorporating those changes to the document.

F. Assessment of Student Learning Outcomes Subcommittee – Patricia Alexander
   At the December meeting the Curriculum Committee rejected a motion to remove the word “listen” from the description of the Communication core competency. Faculty input collected at the Flex Day indicated that listening is measured within courses. It is expected that General Education Outcomes will be mapped to general education courses by fall 2009. ESL, Nursing, and Electricity programs will be the first to assess Program Level Outcomes for their courses. The Institutional Student Learning Outcomes Committee—co chaired by Eva Bagg, Associate Dean of Institutional Effectiveness, and Patricia Alexander—has met and is working on Student Learning Outcomes for the non-instructional areas.
G. Associate Degree/General Education Subcommittee – Debra Schaefer
Trevor Rodriguez reminded the committee that curriculum guide reviews are due on February 24. Currently, 29 reviews have not been submitted: Baking; Culinary Arts; Food & Beverage Management; Auto Body Repair; Auto Mechanics; Diesel Mechanics; Architectural Design/Transfer Relevant; Drafting–Architectural/Occupational; Drafting–Mechanical Design Tool Designer; Electrical Technology; Machine Tool Technology; Numerical Control Technician; Machine Operator; Dietetics Program; Fashion Design; Fashion Design–Assistant Designer; Fashion Designer–Patternmaker; Fashion Designer–Samplemaker; Fashion Merchandising; Floral Design; Family & Consumer Studies; Interior Design Program; Interior Design–Technical Skills; Physical Education/Recreation; Medical Assisting Program.

H. Course Evaluation Subcommittee - Kim Anderson
The work experience section of the Curriculum Reference Book has been updated to conform to Title 5 language.

I. Program Review Subcommittee – Wil Shaw
An orientation was held on February 12 for areas scheduled for a program review this year. May 1 is the deadline to submit a review.

J. Ad Hoc Subcommittee Reports
No reports.

VII. Consent Agenda – Course Evaluation Subcommittee
A motion to approve the Consent Agenda was m/s/u (Kim Anderson / Linda Bell) passed.

VIII. Old Business
A. Second Reading - ASLO Subcommittee
Motion on GE Program
The motion Conversion of Institutional Core Competencies to General Education Program Student Learning Outcomes was m/s/u (Patricia Alexander / Paul Savoie) passed for second reading with the following revisions: from “Computer Literacy” to “Information Competency” and add “student learning” to “outcomes.”

Seven of the eight institutional core competencies: Critical Thinking, Communication, Aesthetics, Civic Engagement, Creative Thinking, Information Technology and Information Competency, and Wellness should be converted into general education program student learning outcomes. The remaining institutional core competency, Goal Attainment: The ability to achieve one’s personal, educational, and career goals will be renamed as an Institutional Student Learning Outcome (ISLO). Furthermore, this ISLO is to be reworded to say: “Students will achieve their educational, career, and/or personal goals,” because we don’t actually want to measure students’ “ability” to achieve their goals, we want to measure whether they do achieve them.

IX. New Business
A. First Reading – ASLO Subcommittee
1. Motion to Subsume Competencies under Communication
A motion was m/s/u (Patricia Alexander / Wil Shaw) passed for first reading with a revision to change “Computer Literacy” to “Information Competency.”

Amend the GE Program Outcomes to subsume Information Competency under the Communication Program Outcomes.
2. Motion to Convert Institutional Core Competencies to GE Program SLOs
A motion was m/s/u (Patricia Alexander / Wil Shaw) passed for first reading with the addition of “student learning” to “outcomes.” Amend the Appendix describing the General Education Student Learning Outcomes (formerly the Core Competencies) to combine the Aesthetics and the Creative Thinking outcomes into a single category entitled Aesthetics and Creativity, with appropriate changes in the bullet points describing the new category, and to amend the bullet points describing Critical Thinking to better align the description of critical thinking contained in the appendix with the research and assessment work that has been done by the ASLO Subcommittee in this area. Amend the core competencies (soon to be GE SLOs) to combine Aesthetics and Creativity and remove Creative Thinking as a separate core competency/GE SLO.

B. First Reading – AD/GE Subcommittee
1. Motion to Add to the GE Educational Plan B
A motion was m/s/u (Steven Wallech / Kenna Hillman) passed for first reading to add READ 84 Analytical Reading to LBCC General Education Plan B in Area A3 Oral and Written Communication and Critical Thinking.

2. Motion to Change GE Educational Plan A
A motion was m/s/u (Steven Wallech / Paul Savoie) passed for first reading to change LBCC General Education Plan A in the following ways:

1. Add one unit to General Education Plan A in Physical Fitness/Wellness for the Associate of Science and Associate of Art Degrees.
2. Change the current Physical Education section on General Education Plan A to read:

<table>
<thead>
<tr>
<th>PHYSICAL FITNESS/ WELLNESS</th>
<th>1 Unit Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses fulfilling Physical Fitness/Wellness provide content focused primarily on any of the following: Physical activity, fitness, healthy eating, weight management, and stress management.</td>
<td></td>
</tr>
</tbody>
</table>

3. Change the current Health Education section on General Education Plan A to read:

<table>
<thead>
<tr>
<th>HEALTH EDUCATION</th>
<th>3 Units Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Education 3, 4, 5 or Food and Nutrition 20 OR</td>
<td></td>
</tr>
<tr>
<td>Biology 60 and 61 and Psych 1 or</td>
<td></td>
</tr>
<tr>
<td>Anatomy 41 and DMI 60 and Psych 1 or</td>
<td></td>
</tr>
<tr>
<td>Anatomy 1 and Physiology 1 and Psych 1</td>
<td></td>
</tr>
</tbody>
</table>

X. Announcements
No announcements.

XI. Next Meeting
The next meeting is scheduled for March 18, 2009 at 2:00 p.m. in the Board Room.

XII. Adjournment
The meeting was adjourned at 3:20 p.m.