I. Call to Order
Cathy Crane, Chair, called the meeting to order.

II. Roll Call
Members Present: Patricia Alexander, Kim Anderson, Phyllis Arias, Linda Bell, Gene Carbonaro, Cathy Crane, Paul Creason, Jim Cunningham, Donna Fletcher, Julie Frumkin, Samira Habash, Brenda Harrell, Kim Hatch, Kenna Hillman, Lisa Isbell Hager—LBUSD Liaison, Gerry Jenkins, Linda King, Dena Laney, Maureen Mason, Ross Miyashiro, Susan Radloff, Dan Ripley, Trevor Rodriguez, Debra Schaefer, Gary Scott, Sigrid Sexton, Wil Shaw, Tom To, Matt Turlo, Steven Wallech, Laura Wan

Guests: Marty Alvarado, John Fylpaa


III. Approval of Agenda
The agenda was approved.

IV. Approval of Minutes
The minutes of February 18, 2009 were approved.

V. Public/Faculty Comment
No comment.

VI. Reports
A. Curriculum Committee Chair – Cathy Crane
1. Routine Course Review
   a. 2008/09
      Currently, 26 routine course reviews must be completed by the April 30, 2009 deadline. Peer reviewers are waiting for responses to suggestions sent last fall.

   b. 2009/10
      The routine course review list was published online in January. November 30, 2009 is the deadline to submit a review.

2. Accreditation Report
   Patricia Alexander gave a student learning outcomes presentation at the Department Head Meeting. By summer 2009 syllabi must include student learning outcomes to be in compliance with Accreditation.
B. Executive Vice President of Academic Affairs – Donald Berz
No report.

C. Academic Senate President – Sigrid Sexton
1. Student Records Processes Committee
The charge and composition of the Student Records Processes Committee is being finalized. As a standing committee of the Academic Senate it will provide a forum for registration issues. Dean of Admissions and Records Ross Miyashiro will sit on the committee.

2. Institutional Research Taskforce
The Institutional Research Taskforce is reviewing ARCC (Accountability Report for Community Colleges) data collected by the state which may be used to inform resource allocation decisions in the future. Eva Bagg and Hannah Alford from Institutional Effectiveness will work with the taskforce.

3. Accreditation
Academic Council formed the SLO Tribe and the Program Review/Program Plan Implementation Taskforce to address accreditation recommendations. The tribe and the taskforce will provide periodic progress reports.

D. Long Beach Unified School District Representative – Lisa Isbell Hager
LBUSD offers eleventh grade students CSU Early Assessment Program to measure college preparedness. The Chancellor’s Office offers online curriculum for twelfth grade students. The Curriculum Committee expressed concern that CSU focuses on universities and would like community colleges included in the focus.

E. Academic Policy and Standards Subcommittee – Dan Ripley
No report.

F. Assessment of Student Learning Outcomes Subcommittee – Patricia Alexander
The ASLO Subcommittee is sponsoring the following Flex Day activities on March 25: faculty who participated in Summer Institute 2008 will share their projects; SLO Coordinators from Mira Costa College will present an overview of their college’s assessment plan; and the Mira Costa presenters will offer hands-on assistance with developing assessment strategies.

G. Associate Degree/General Education Subcommittee – Debra Schaefer
The subcommittee reviewed curriculum guides presented with substantial revisions: College and Workforce Preparation; Desktop/Media Publishing; and Film.

H. Course Evaluation Subcommittee - Kim Anderson
The subcommittee is working with the Distance Learning Director on online and hybrid course definitions and conversion of TV courses. Course outlines have been revised to include student learning outcomes and objectives—
directions for faculty will be updated. The Curriculum Reference Book is available online with updated SLO information.

I. Program Review Subcommittee – Wil Shaw
Due to the conversion to combine Program Review and Program Planning no Program Reviews will be conducted this year. The new process will begin in fall.

J. Ad Hoc Subcommittee Reports
No reports.

VII. Consent Agenda – Course Evaluation Subcommittee
A motion to approve the Consent Agenda was m/s/u (Kim Anderson / Steven Wallech) passed.

VIII. Old Business
A. Second Reading - ASLO Subcommittee
1. Motion to Subsume Competencies under Communication
The following motion was m/s/u (Patricia Alexander / Phyllis Arias) passed for second reading: Amend the General Education Program Outcomes to subsume Information Competency under the Communication Program Outcomes.

2. Motion to Convert Institutional Core Competencies to GE Program SLOs
The following motion was m/s/u (Patricia Alexander / Ross Miyashiro) passed for second reading: Amend the Appendix describing the General Education Student Learning Outcomes (formerly the Core Competencies) to combine the Aesthetics and the Creative Thinking outcomes into a single category entitled Aesthetics and Creativity, with appropriate changes in the bullet points describing the new category, and to amend the bullet points describing Critical Thinking to better align the description of critical thinking contained in the appendix with the research and assessment work that has been done by the ASLO Subcommittee in this area.

B. Second Reading – AD/GE Subcommittee
1. Motion to Add READ 84 to GE Plan B
A motion was m/s/u (Steven Wallech / Ross Miyashiro) passed for second reading to add READ 84 Analytical Reading to LBCC General Education Plan B in Area A3 Oral and Written Communication and Critical Thinking.

2. Motion to Change GE Plan A PE/Health Section
A motion was m/s (Steven Wallech / Gerry Jenkins) passed for second reading to change LBCC General Education Plan A in the following ways:

   1. Add one unit to General Education Plan A in Physical Fitness/Wellness for the Associate of Science and Associate of Art Degrees.

   2. Change the current Physical Education section on General Education Plan A to read:
PHYSICAL FITNESS/WELLNESS

Courses fulfilling Physical Fitness/Wellness provide content focused primarily on any of the following: Physical activity, fitness, healthy eating, weight management, and stress management.

3. Change the current Health Education section on General Education Plan A to read:

<table>
<thead>
<tr>
<th>HEALTH EDUCATION</th>
<th>3 Units Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Education 3, 4, 5 or Food and Nutrition 20</td>
<td>OR</td>
</tr>
<tr>
<td>• Biology 60 and 61 and Psych 1 or</td>
<td></td>
</tr>
<tr>
<td>• Anatomy 41 and DMI 60 and Psych 1 or</td>
<td></td>
</tr>
<tr>
<td>• Anatomy 1 and Physiology 1 and Psych 1</td>
<td></td>
</tr>
</tbody>
</table>

IX. New Business
A. AD/GE Subcommittee
   1. Motion to Add CAOTO 15 to GE Plan A
      A motion was m/s/u (Steven Wallech / Gerry Jenkins) passed to add CAOTO 15, Business Communications, to General Education Plan A under Communication and Analytical thinking to the Associate Degree requirements.

   2. Motion to Add LIB 3 to GE Plan A Information Competency
      A motion was m/s/u (Gerry Jenkins / Steven Wallech) passed that LIB 3 Information Competency be added to the information component of Information Competency under the Proficiencies section of General Education Plan A.

   3. Motion to Approve Two Sheet Metal Certificates of Achievement
      A motion was m/s/u (Trevor Rodriguez / Ross Miyashiro) passed to approve two Sheet Metal certificates: Core Skills Certificate of Achievement; and Advanced Skills Certificate of Achievement.

XI. Next Meeting
   The next meeting is scheduled for April 22, 2009 at 2:00 p.m. in the Board Room.

XII. Adjournment
   The meeting was adjourned at 2:55 p.m.