I. Call to Order
Cathy Crane, Chair, called the meeting to order.

II. Roll Call
Members Present: Patricia Alexander, Kim Anderson, Phyllis Arias, Kristin Beeler, Don Berz, Gene Carbonaro, Cathy Crane, Paul Creason, Jim Cunningham, Donna Fletcher, Julie Frumkin, Samira Habash, Brenda Harrell, Kenna Hillman, Lisa Isbell Hager—LBUSD Liaison, Gerry Jenkins, Sheree King, Dena Laney, Maureen Mason, Ross Miyashiro, Dan Ripley, Trevor Rodriguez, Winford Sartin, Paul Savoie, Debra Schaefer, Sigrid Sexton, Wil Shaw, Tom To, Matt Turlo, Bobbi Villalobos, Steven Wallech, Laura Wan, Ingrid Wollank

Members Excused: Jannie MacKay, Ruben Page, Susan Radloff, Vincent Riojas, Meena Singhal

Members Absent: Linda Bell, Laurel Breece, Lou Anne Bynum, Kim Hatch, Frank Madrigal, Gary Scott, George Shaw, DeWayne Sheaffer, Leticia Suarez

III. Approval of Agenda
The agenda was approved.

IV. Approval of Minutes
The minutes of May 14 and August 20, 2008 were approved.

V. Public/Faculty Comment
No comment.

VI. Reports
A. Curriculum Committee Chair – Cathy Crane
There are currently 223 routine review course outlines that need to be submitted to a peer reviewer by the November 30, 2008 deadline. The 2008-09 Routine Course Review List was distributed in December 2007 and is posted online. To inactivate a course faculty may submit a Course Change Form to Academic Services.

B. Executive Vice President of Academic Affairs – Donald Berz
Don Berz expressed concern that sufficient courses are available to meet the new state math requirement for an AA Degree. Currently, only a few math courses are available to meet this requirement. Faculty were encouraged to create options in both academic and Career & Technical Education programs.
C. Academic Senate President – Sigrid Sexton
1. Separate Reading Department
A request from the English Department to establish a separate reading department was discussed at a senate meeting. The decision was made due to the increase in reading faculty over the years. The senate is likely to approve the request at their next meeting. It was noted that this is the correct process for this decision—originating from the department.

2. Reorganization
The reorganization proposal is scheduled to be submitted to the Board of Trustees on November 11. The Academic Senate expressed concern that there have been inadequate opportunities to allow effective input from faculty. Sigrid Sexton discussed this concern with Eloy Oakley, Superintendent-President, and it was decided to add a third forum on September 30. Faculty were asked to submit questions to Sigrid in preparation for the forum. A request will be made for written answers from administration.

The Curriculum Committee will include the reorganization on their next agenda.

D. Long Beach Unified School District Representative – Lisa Isbell Hager
Lisa Isbell Hagar asked for topic requests from the Curriculum Committee. Don Berz requested information on ARCC data.

E. Academic Policy and Standards Subcommittee – Dan Ripley
The AP&S Subcommittee will review policies and administrative regulations to be in compliance with recent Title 5 changes. Administration requested that the subcommittee revise Policy and Administrative Regulations 4012 on Academic Freedom, and create new Policy and Administrative Regulations 4009 on Philosophy and Criteria for Associate Degree and General Education. The request originated from Accreditation references and legal requirements. Research will begin on these projects.

F. Assessment of Student Learning Outcomes Subcommittee – Patricia Alexander
The ASLO Subcommittee and faculty continue the assessment of critical thinking. Rubrics created during summer are being practiced this semester.

G. Associate Degree/General Education Subcommittee – Debra Schaefer
The AD/GE Subcommittee is discussing the PE/Health Requirement split on the General Education Plan A.

H. Course Evaluation Subcommittee - Kim Anderson
No report.

I. Program Review Subcommittee – Wil Shaw
The first Program Review Subcommittee meeting of the year will be held on September 18.

J. Ad Hoc Subcommittee Reports
No reports.
VII. Consent Agenda – Course Evaluation Subcommittee
A motion to approve the Consent Agenda was m/s/u (Kim Anderson / Steven Wallech) passed with one correction in N-1 REAL 282, Computer Applications in Real Estate from “2.0” to “3.0” units.

VIII. Old Business
A. Second Reading – Double-Counting Recommendation from the Residency & Double-Counting Plan B Task Force
Phyllis Arias reported that the double-counting recommendation from the Residency & Double-Counting Plan B Task Force was approved for first reading last year. A motion was made to approve the recommendation for second reading; however, it was tabled until the next meeting due to concern that new Executive Order 1033 may affect the motion. Ross Miyashiro will provide information to the task force for further discussion.

IX. New Business
A. First Reading from Assessment of Student Learning Outcomes to Amend the 11 Institutional Core Competencies to Subsume Science Literacy Under Critical Thinking and Subsume Teamwork Under the Communication Core Competency, to Consolidate the List of Core Competencies from 11 to 9.
Patricia Alexander reported that Accreditation asked the college to complete all of the core competencies by 2012. To speed up the process the ASLO Subcommittee and faculty decided to combine some of the competencies.

A motion was m/s (Patricia Alexander / Wil Shaw) passed for first reading to amend the current list of eleven institutional core competencies to place Science Literacy under the Critical Thinking core competency, and Teamwork and Collaboration under the Communication core competency, in order to consolidate the list to nine core competencies.

B. 16 Week Calendar
1. Finals
The Academic Senate is making recommendations on several issues regarding the 16 week calendar and asked the Curriculum Committee to make a recommendation on finals. A motion was m/s/u (Sigrid Sexton / Kim Anderson) passed to accept the recommendation of the 16 Week Calendar Committee to accept the last day of instruction as the day of finals when the 16 week calendar goes into effect.

2. Intersession
The Curriculum Committee discussed the length of the intersession. Concerns included that some courses could not be offered in five weeks, the turnaround was too fast, and an overlap between sessions. Cathy Crane will request more information from Meena Singhal. A prepared motion will be submitted at the next meeting.

X. Announcements
Cathy Crane brought college catalogs for the committee.

XI. Next Meeting
The next meeting is scheduled for October 15, 2008 at 2:00 p.m. in the Board Room.

XII. Adjournment
The meeting was adjourned at 3:35 p.m.