I. Call to Order
Cathy Crane, Chair, called the meeting to order.

II. Roll Call
Members Present: Patricia Alexander, Kim Anderson, Phyllis Arias, Kristin Beeler, Linda Bell, Don Berz, Cathy Crane, Paul Creason, Jim Cunningham, Donna Fletcher, Samira Habash, Brenda Harrell, Kenna Hillman, Lisa Isbell Hager—LBUSD Liaison, Gerry Jenkins, Sheree King, Denia Laney, Jannie MacKay, Ross Miyashiro, Susan Radloff, Winford Sartin, Paul Savoie, Debra Schaefer, Gary Scott, Sigrid Sexton, George Shaw, Tom To, Matt Turlo, Bobbi Villalobos, Steven Wallech, Laura Wan, Ingrid Wollank

Guests: Irene Pearl, Rodney Tsukashima, April Juarez, Craig Hendricks

Members Excused: Julie Frumkin, Kim Hatch, Maureen Mason, Ruben Page, Vincent Riojas, Dan Ripley, Trevor Rodriguez, Wil Shaw, Meena Singhal

Members Absent: Byron Breland, Lou Anne Bynum, Gene Carbonaro, Frank Madrigal, DeWayne Sheaffer, Leticia Suarez

III. Approval of Agenda
The agenda was approved with the addition of: IX New Business D. First Reading from ASLO Subcommittee - Subsume Numeric Literacy under Critical Thinking.

IV. Approval of Minutes
The minutes of September 17, 2008 were approved.

V. Public/Faculty Comment
No comment.

VI. Reports
A. Curriculum Committee Chair – Cathy Crane
1. Concurrent Enrollment
   Cathy Crane met with Christopher Villa, Vice President of Student Support Services, to discuss eligibility of concurrent enrollment in high school and LBCC. Currently the college has no requirement for concurrent enrollment. Faculty input will be solicited to develop guidelines.

2. ASB Leadership Workshop
   On October 9 Cathy Crane attended an ASB Leadership Workshop with faculty and students to discuss broadening leadership within the student
Students were encouraged to take classes as part of their leadership training.

3. Accreditation
Cathy Crane met with the Accreditation Team this morning. The college received a favorable report.

B. Executive Vice President of Academic Affairs – Donald Berz
No report.

C. Academic Senate President – Sigrid Sexton
1. Reorganization
On November 11 the reorganization proposal will be presented to the Board of Trustees. The Academic Senate continues to solicit input from faculty and make inquiries to administration, including why changes are being made to Learning Resources and Teaching Technologies. The senate will continue to discuss this issue.

2. Flex Days within 16 Week Calendar
The Academic Senate discussed Flex Days within the 16 Week Calendar and voted to embed two Flex Days in the calendar and have one floating Flex Day.

3. Winter Intersession within 16 Week Calendar
The Academic Senate discussed placement of the winter intersession within the 16 Week Calendar and voted for a six week intersession with the flexibility of offering classes of varying session lengths.

4. Shared Governance Retreat
The Academic Senate will hold a shared governance retreat on October 24 at PCC. Beth Smith from Grossmont College will be the guest speaker. Curriculum Committee members will be invited to participate.

D. Long Beach Unified School District Representative – Lisa Isbell Hager
No report.

E. Academic Policy and Standards Subcommittee – Dan Ripley
The AP&S Subcommittee is reviewing policies and administrative regulations 4012 on Academic Freedom and 4022 on Course Repetition, and will create new policy and regulations 4009 on Philosophy and Criteria for Associate Degree and General Education.

F. Assessment of Student Learning Outcomes Subcommittee – Patricia Alexander
The ASLO Subcommittee continues to consolidate core competencies into a more manageable number and to reduce the timeline. The subcommittee also discussed the core competency of communication and speaking.

G. Associate Degree/General Education Subcommittee – Debra Schaefer
The AD/GE Subcommittee is moving forward on the Plan A PE/Health Requirement split, and is revising the Liberal Studies Curriculum Guide as requested by the state. The subcommittee will review one-third of the college’s curriculum guides.
H. Course Evaluation Subcommittee - Kim Anderson
The distance learning addendum form has been modified to conform to new Title 5 accessibility regulations. The primary item is that any web links that are included in distance courses must be accessible.

A new confirmation page will now appear on the course outline website when a faculty member either creates a new course outline or revises an existing outline. This page has been added to the course outline process to remind faculty of the communication and planning process required for curriculum development.

I. Program Review Subcommittee – Wil Shaw
No reports.

J. Ad Hoc Subcommittee Reports
No reports.

VII. Consent Agenda – Course Evaluation Subcommittee
A motion to approve the Consent Agenda was m/s/u (Kim Anderson / Steven Wallech) passed.

VIII. Old Business
A. Second Reading – Double-Counting Recommendation from the Residency & Double-Counting Plan B Task Force
At the last meeting, the double-counting recommendation from the Residency & Double-Counting Plan B Task Force was tabled due to concern that new CSU Executive Order 1033 may affect the motion and to allow the task force to review this order. A motion was m/s (Steven Wallech / Kenna Hillman) passed to put the motion back on the table.

Phyllis Arias reported that the task force reconvened and did not find that Executive Order 1033 prevented the college from prohibiting double counting of courses. LBCC is one of three California community colleges that do not allow students to double count.

After discussion, a motion was m/s (Phyllis Arias / Steven Wallech) passed for second reading to accept the Residency and Double-Counting Plan B Task Force recommendation that no change be made to the current General Education Plan B policy regarding double-counting; and that the AD/GE Subcommittee review and modify the placement of the CSU American Institutions Requirement and courses on the LBCC General Education Plans document in order to communicate the role of this requirement more clearly to students.

B. Second Reading from ASLO Subcommittee – Consolidate the List of Core Competencies from 11 to 9
A motion was m/s (Patricia Alexander / Steven Wallech) passed for second reading to amend the current list of eleven institutional core competencies to place Science Literacy under the Critical Thinking core competency, and Teamwork and Collaboration under the Communication core competency, in order to consolidate the list to nine core competencies.
IX. New Business

A. First Reading from AD/GE Subcommittee – Approve MUSIC 32 History of Jazz/PGEOG 2 Weather & Climate for GE Plans
A motion was m/s/u (Steven Wallech / Debra Schaefer) passed for first reading to approve MUSIC 32 History of Jazz for General Education Plan A in Arts and Humanities, for Plan B in Area C1, and for Plan C in Area 3A; and to approve Physical Geography PGEOG 2 Weather and Climate for General Education Plan A in Natural Sciences, for Plan B in Area B1; and for Plan C in Area 5A.

B. 16 Week Calendar – Length of Intersession
Cathy Crane distributed supporting documents utilized by the Academic Senate to vote for a six week winter intersession and to approve embedding two of the three Flex Days within the 16 Week Calendar. The Curriculum Committee discussed these two issues at length. Opinions for and against were voiced, including: the importance to align with other area colleges on a five week intersession; while five weeks may not be sufficient time for some courses it may allow ample downtime between semesters for classified staff to process paperwork and for facilities to perform maintenance; disruption of class continuity due to Flex Days embedded in the semester; and the potential lack of faculty participation in Flex Days that are not embedded within the semester.

A motion was m/s (Kristin Beeler / Jim Cunningham) passed that the Curriculum Committee recommends a five week winter intersession for the 16 Week Calendar to the Academic Senate.

A motion was m/s (Jim Cunningham / Kristin Beeler) passed that the Curriculum Committee endorses not embedding Flex Days within the 16 Week Calendar to the Academic Senate.

Cathy Crane will report these recommendations to the Academic Senate.

C. Reorganization
Cathy Crane distributed the document Rough Draft Reorg/Realignment: Q&A issued from Don Berz. Concerns were expressed that academic programs would be moved to non-academic areas. It was stated that the realigned areas are services, not academic, and need administrative oversight.

The following motion was submitted; however, due to lack of a quorum at the time the motion was presented no vote could be taken: The Curriculum Committee recommends that the Academic Senate support the reorganization plan so long as it establishes the fundamental premise that any single course, series of courses, or program whose primary purpose is curriculum and/or instruction have direct line reporting to the Vice President of Academic Affairs.

D. First Reading from ASLO Subcommittee - Subsume Numeric Literacy under Critical Thinking
The following motion from the ASLO Subcommittee was m/s (Patricia Alexander / Bobbi Villalobos) passed for first reading: Amend the Institutional Core Competencies to subsume Numeric Literacy under the Critical Thinking core competency. (This agenda item was processed out of order—at the beginning of New Business.)
X. Announcements
   A. Academic Services Curriculum Submission Calendar Information
      Cathy Crane will send information on the Academic Services Curriculum
      Submission Calendar to the Curriculum Committee.

XI. Next Meeting
    The next meeting is scheduled for November 19, 2008 at 2:00 p.m. in the Board
    Room.

XII. Adjournment
    The meeting was adjourned at 4:10 p.m.