I. Call to Order
Cathy Crane, Chair, called the meeting to order.

II. Roll Call
Members Present: Kim Anderson, Phyllis Arias, Linda Bell, Donald Berz, Laurel Breece, Cathy Crane, Jim Cunningham, Samira Habash, Brenda Harrell, Gerry Jenkins, Sheree King, Maureen Mason, Jose Ramon Nunez, Trevor Rodriguez, Paul Savoie, Debra Schaefer, Gary Scott, Ramchandran Sethuraman, Wil Shaw, DeWayne Sheaffer, Meena Singhal, Matt Turlo, Steven Wallech, Laura Wan

Guests: Steve Caballero, John Fylpaa

Members Absent: Byron Breland, Lou Anne Bynum, Gene Carbonaro, Paul Creason, Donna Fletcher, Julie Frumkin, Kenna Hillman, Linda King, Jannie MacKay, Kaneesha Miller, Ross Miyashiro, Ruben Page, Susan Radloff, Ron Norton Reel, Dan Ripley, Kevin Ryan, Winford Sartin, Pamela Seki—LBUSD Liaison, Ingrid Wollank

III. Approval of Agenda
The agenda was approved.

IV. Public/Faculty Comment
No comment.

V. Reports
A. Curriculum Committee Chair – Cathy Crane
At the August 19 Curriculum Committee meeting revisions to Administrative Regulations 4005 on Curriculum and Instruction were approved involving membership on the Assessment of Student Learning Outcomes Subcommittee. The Curriculum Committee passed the revisions in one reading to expedite compliance with Accreditation recommendations. The regulations were submitted for approval to the Academic Senate on August 28; however, concern was expressed that the process of first and second reading was not being followed. Therefore, the motion was withdrawn.

The regulations will be submitted today to the Curriculum Committee for second reading, which will include additional revisions from the Senate.

A few years ago revisions were being made to Administrative Regulations 4005 on Curriculum and Instruction in the area of membership on the Curriculum Committee. The process was never completed for those revisions. Curriculum
Committee Subcommittee Chairs are currently reviewing this area of the regulations. The revisions will be submitted at a future meeting.

VI. Old Business
A. Motion to Amend Regulation 4005 on Curriculum and Instruction-
   Second Reading
A motion was m/s/u (Kim Anderson / DeWayne Sheaffer) passed to accept revisions to Administrative Regulations 4005 on Curriculum and Instruction to change membership on the Assessment of Student Learning Outcomes Subcommittee; which included the addition of one part-time faculty member to be appointed by CHI, and a minor revision.

A motion to delete the word “instructional” from section: 4005.5. A. (2) resulted in a tie vote. The Chair broke the tie by voting no.

The regulations will be submitted to the Academic Senate for approval.

VII. Announcements
Trevor Rodriguez distributed the 2009/10 catalogs.

VIII. Next Meeting
The next meeting is scheduled for September 16, 2009 at 2:00 p.m. in the Board Room, Building I. Future meetings will be held in Building O, Room 210.

IX. Adjournment
The meeting was adjourned at 2:20 p.m.