I. Call to Order
Dan Ripley, Chair, called the meeting to order.

II. Roll Call
Members Present: Julie Frumkin, Kenna Hillman, Jannie MacKay, Frank Madrigal, Susan Radloff, Dan Ripley, Ingrid Wollank

Members Absent: Sheree King, Ross Miyashiro, Winford Sartin, Gary Scott

III. Approval of Minutes
The minutes from March 4 and April 8, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public/Faculty Comment
No comment.

VI. Unfinished Business
A. Discriminatory Procedures for Applicable Regulations
The subcommittee continued the discussion on discriminatory language in administrative regulations. It was decided to check for needed discriminatory language when regulations were reviewed for any reason. Additional checks will also include obsolete information, change in titles, and compliance to the Education Code.

B. Administrative Regulations 4009 Philosophy of General Education
Julie Frumkin and Susan Radloff researched area colleges for policies and regulations on the philosophy of general education. Information from Mt. San Antonio College was distributed. Kenna Hillman noted that the workgroup will use resources from Accreditation Standard 2 and the Legal Analyst Office, and that the document will reference core competencies. The workgroup will continue to develop Policy and Administrative Regulations 4009 Philosophy of General Education over the summer.

C. Administrative Regulations 4019 Acceptance of Transfer Credit from Other Colleges, Universities and Institutions
Kenna Hillman will draft changes for Administrative Regulations 4019 Acceptance of Transfer Credit from Other Colleges, Universities and Institutions to reflect policy changes from the Systems Office. LBCC is no longer allowed to award a degree from Plan B; therefore, it is no longer necessary to grant equivalency for general education courses from other colleges. However, a process is needed to equate those courses for both Plan B and Plan C.
D. Creating an AP&S Link to Forms on the Academic Senate Website
Dan Ripley and Academic Senate President Sigrid Sexton discussed online availability of forms from the AP&S Subcommittee to faculty. A link from the Academic Senate website to the forms will be established. Linda Lower will follow up with ACIT.

E. Administrative Regulations 4020 Attendance
This item was not discussed.

F. Administrative Regulations 4012 Academic Freedom
Dan Ripley reported for Winford Sartin that the Academic Senate updated the Statement of Professional Ethics and passed it for first reading. When the statement has been adopted, Administrative Regulations 4012 on Academic Freedom will be submitted for approval.

VII. Announcements
No announcements.

VIII. Next Meeting
The next meeting is scheduled on September 2, 2009, at 2:00 p.m., in the Valhalla Room.

IX. Adjournment
The meeting was adjourned at 3:55 p.m.