I. Call to Order
Dan Ripley, Chair, called the meeting to order.

II. Roll Call
   Members Present: Frank Madrigal, Ross Miyashiro, Dan Ripley, Winford Sartin, Ingrid Wollank

   Members Excused: Julie Frumkin, Kenna Hillman, Sheree King, Jannie MacKay, Susan Radloff

   Member Absent: Gary Scott

III. Approval of Minutes
The minutes from September 3, 2008 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public/Faculty Comment
No comment.

VI. Upcoming Title 5 Changes
Dan Ripley presented Title 5 changes that require revision to college regulations, including withdrawal and course repetition. The subcommittee discussed the amount of time to allow for a course repetition and if the second grade would supersede the first grade. It was suggested that a wider discussion involving the Curriculum Committee may be appropriate for these decisions.

VII. Discuss Committee Priorities and Time-lines/Form Workgroups
The subcommittee prioritized projects to be in compliance with Title 5 changes and in response to the request from administration to create policy and administrative regulations for the AA Degree and General Education. The following workgroups were formed:

   Policy and Administrative Regulations 4012 on Academic Freedom
   Winford Sartin

   Policy and Administrative Regulations 4022 on Course Repetition
   Ross Miyashiro
   Ingrid Wollank
   Frank Madrigal
Absent subcommittee members will be contacted to select one of the above workgroups or the workgroup for new Policy and Administrative Regulations 4009 on Philosophy & Criteria for Associate Degree & General Education.

VIII. Announcements
No announcements.

IX. Next Meeting
The next meeting will be held on November 5, 2:00 p.m., 2008, in the Valhalla Room.

X. Adjournment
The meeting was adjourned at 4:00 p.m.