I. Call to Order
Dan Ripley, Chair, called the meeting to order.

II. Roll Call
Members Present: Julie Frumkin, Kenna Hillman, Jannie MacKay, Ross Miyashiro, Susan Radloff, Dan Ripley, Winford Sartin, Gary Scott, Ingrid Wollank

Members Absent: Sheree King, Frank Madrigal

III. Approval of Minutes
The minutes from October 1, 2008 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public/Faculty Comment
No comment.

VI. Workgroup Reports
A. Administrative Regulations 4012 Statement of Academic Freedom
Winford Sartin is reviewing the regulations as requested by administration. Gary Scott suggested that *Statement of Professional Ethics* (in section 4012.3) adopted by the Academic Senate in 1978 be reviewed. Dan Ripley will contact Sigrid Sexton, Academic Senate President to discuss this issue.

B. Administrative Regulations 4009 Philosophy & Criteria for Associate Degree & General Education
Kenna Hillman reported that the Associate Degree/General Education Subcommittee is reviewing the *Philosophy of General Education*. The finalized document will be forwarded to the AP&S Subcommittee. The workgroup will review the document before drafting the regulations.

C. Administrative Regulations 4022 on Course Repetition
Ross Miyashiro reviewed Title 5 changes to course repetition and withdrawal standards. The subcommittee discussed the amount of time to allow for a course repetition, if the second grade would supersede the first grade, and various repeat scenarios that include withdrawals. Additional input from the Curriculum Committee will be collected for further discussion.

VII. Subcommittee Priorities and Timelines for Workgroups
Title 5 changes will be a priority to be in compliance with state mandates. To ensure that Administrative Regulations 4022 on Course Repetition is processed in a timely manner the following timeline was set:
Curriculum Committee Meetings
November 19 – solicit input from Curriculum Committee
December 10 – collect input from departments
February 18 - first reading
March 18 - second reading

Dan Ripley will discuss the timeline with Cathy Crane, Curriculum Committee Chair.

VIII. Access to California Education Code Online
The subcommittee discussed various routes to access California Education Code Title 5 online. Ross Miyashiro will research a direct route.

IX. Announcements
No announcements.

X. Next Meeting
The next meeting will be held on December 3, 2008, 2:00 p.m., in the Valhalla Room.

XI. Adjournment
The meeting was adjourned at 3:55 p.m.