I. **Call to Order**  
Dan Ripley, Chair, called the meeting to order.

II. **Roll Call**  
**Members Present:** Jim Cunningham, Julie Frumkin, Kenna Hillman, Jannie Mackay, Ross Miyashiro, Dan Ripley, Winford Sartin, Gary Scott

**Members Absent:** Frank Madrigal, Susan Radloff, Ingrid Wollank

III. **Approval of Minutes**  
The minutes from January 27, 2010 will be reviewed for approval at the next meeting.

IV. **Approval of Agenda**  
The agenda was approved.

V. **Public/Faculty Comment**  
No comment.

VI. **Unfinished Business**  
A. **Review 4020 Attendance for First Reading**  
The subcommittee discussed suggestions from the Curriculum Committee on administrative regulations. The subcommittee recommends printing the 4020 Regulations in the college catalog and an abbreviated version in the back of the printed Schedule of Classes for fall 2010. A motion to approve for first reading the revision to 4020 was M/S/U (K. Hillman / J. Cunningham) Passed.

B. **Review 4019 Acceptance of Transfer Credit for First Reading**  
The subcommittee discussed a proposal to include in the Regulations language addressing accepting transfer credit for purposes of general education certification. A motion to approve for first reading the revision to 4019 was M/S/U (K. Hillman / G. Scott) Passed.

The subcommittee also discussed the possible need to include transfer credit to the Regulations regarding Advanced Placement (AP), International Baccalaureate (IB), College Level Examination Program (CLEP), and military credit. The process for departments to bring forward courses to approve for Advanced Placement to the subcommittee was discussed. J. Mackay offered to develop a document for faculty to use to initiate the request; this document will be presented to the Curriculum Committee as an information item.

C. **Review 4021 Grading and Related Topics for First Reading**  
Discussion on this topic was postponed to the next meeting.
D. Review Status of Current Committee Business
W. Sartin reported that the Regulations related to Academic Freedom is currently on hold as there is discussion in Academic Senate related to the topic of professional titles. A survey from Academic Senate was sent to all faculty to solicit their feedback on proposed changes. W. Sartin is waiting for feedback from the Senate before continuing with the Regulations related to Academic Freedom because language in the Regulations consists of faculty titles.

E. Establish a Priority for Next Meeting
This item was postponed to the next meeting.

VII. Announcements
There were no announcements.

VIII. Next Meeting
The next meeting will be held March 3, 2010, at 2:00 p.m. in the Valhalla Room.

IX. Adjournment
The meeting was adjourned at 4:00 p.m.