I. Call to Order  
Dan Ripley, Chair, called the meeting to order.

II. Roll Call  
**Members Present:** Julie Frumkin, Kenna Hillman, Sheree King, Jannie MacKay, Ross Miyashiro, Dan Ripley, Winford Sartin, Gary Scott, Ingrid Wollank  

**Member Absent:** Susan Radloff

III. Approval of Minutes  
The minutes from May 6, 2009 were approved.

IV. Approval of Agenda  
The agenda was approved.

V. Public/Faculty Comment  
No comment.

VI. Unfinished Business  
A. Administrative Regulations 4009 Philosophy of General Education  
Kenna Hillman distributed updates on draft Administrative Regulations 4009 Philosophy of General Education from the workgroup. The subcommittee reviewed the regulations and discussed catalog rights and changes in the associate degree and in general education. It was suggested to incorporate core competencies in the regulations. The workgroup will continue to develop the document.

B. Administrative Regulations 4012 Statement of Academic Freedom  
Winford Sartin reported that the Academic Senate has not completed the process to update and adopt the *Statement of Professional Ethics*. When the statement has been adopted, Administrative Regulations 4012 on Academic Freedom will be submitted for approval.

C. Giving an F for Cheating - Administrative Regulations 4018 Academic Honesty/4021 Grading & Related Topics  
Ross Miyashiro reported that both administrative regulations 4018 Academic Honesty and 4021 Grading & Related Topics may not be in compliance with state regulations on issuing a failing grade. Assigning an “F” for cheating can only be applied to the test where the cheating occurred, not to the entire course. Jannie MacKay will research this issue and report back to the subcommittee.
D. Including “FW” in Our Grading Scheme - Administrative Regulations 4021 Grading & Related Topics
Ross Miyashiro distributed information from Title 5 regarding use of the “FW” (failing withdrawal) grade, which has a grade point of zero. The subcommittee discussed the possibility of incorporating “FW” into the college’s grading system.

E. Administrative Regulations 4022 Course Repetition
Ross Miyashiro distributed an excerpt from Title 5 stating that a student may only receive four withdrawals from the same course, effective July 1, 2009. The subcommittee discussed the issue and considered continuing the discussion in the Curriculum Committee.

F. Administrative Regulations 4019 Acceptance of Transfer Credit from Other Colleges, Universities and Institutions
This item was not discussed.

G. Administrative Regulations 4020 Attendance
This item was not discussed.

H. Review of Old Regulations
This item was not discussed.

I. Prioritize and Discuss Timeline/Plan of Action
This item was not discussed.

VII. Announcements
No announcements.

VIII. Next Meeting
The next meeting is scheduled on October 7, 2009, at 2:00 p.m., in the Valhalla Room.

IX. Adjournment
The meeting was adjourned at 4:00 p.m.