I. **Call to Order**
Debra Schaefer, Chair, called the meeting to order.

II. **Roll Call**
**Members Present:** Phyllis Arias, Donna Fletcher, Brenda Harrell, Kenna Hillman, Gerry Jenkins, Ruben Page, Trevor Rodriguez, Paul Savoie, Debra Schaefer, George Shaw, Matt Turlo, Steven Wallech, Laura Wan

**Member Absent:** Ross Miyashiro

**Guest:** Romain Bertein

III. **Approval of Minutes**
The minutes of March 11, 2009 were approved.

IV. **Approval of Agenda**
The agenda was approved.

V. **Public/Faculty Comment**
No comment.

VI. **Unfinished Business**
A. **Culinary Arts Management Certificate**
A motion was m/s/u (Steven Wallech / Brenda Harrell) passed to accept the Culinary Arts Management Certificate of Accomplishment – Type II.

VII. **New Business**
A. **General Education – Foreign Language**
A motion was (Steven Wallech / Matt Turlo) passed to include courses on the General Education Plans.

Plan A in Humanities and Arts (beginning fall 2010): Arabic 1, Arabic 2, Korean 1, Korean 2, Chinese 3, Chinese 4, Japanese 3, Japanese 4, Italian 2, Italian 3, and Italian 4;

Plan B Area C2 Arts and Humanities (upon approval by the CSU System): Arabic 1, Arabic 2, Korean 1, Korean 2, Chinese 3, Chinese 4, Japanese 3, Japanese 4, Italian 2, Italian 3, and Italian 4;

Plan C Area 3 Humanities (upon approval by the UC System): Chinese 3, Chinese 4, Japanese 3, Japanese 4, Italian 3, and Italian 4; and

Plan C Area 6 Foreign Language Proficiency (upon approval by the UC System): Arabic 2, Korean 2, Chinese 3, Chinese 4, Japanese 3, Japanese 4, and Italian 4.
B. Flow Chart Certificate Programs
Trevor Rodriguez met with Fred Trapp and Meena Singhal, Dean of Academic Services, to discuss the Flow Chart for Certificate of Accomplishment Type I, Certificate of Accomplishment Type II, and Certificate of Completion. The subcommittee reviewed the process and decided that the Academic Senate President would forward the certificates to Academic Services. Debra Schaefer will discuss the flow chart with the Curriculum Committee Chair.

C. Information Competency Forms
Gerry Jenkins distributed the revised Information Competency Forms for both the technology and information components. The subcommittee reviewed and revised the forms, which will be submitted for approval at the next meeting.

D. Physical Fitness/Wellness Criteria
A motion was m/s/u (Kenna Hillman / Steven Wallech) passed to approve the proposal from the Ad Hoc Workgroup.

The criteria for courses to meet the Physical Fitness/Wellness area of Plan A include a minimum of 18 hours (lecture) or 54 hours (lab/activity) equivalent to 1 unit of the course content as determined by the Course Outline of Record, which must cover at least one of the following: Physical Activity, Fitness, Healthy Eating, Weight Management, or Stress Management.

VIII. Reports
A. Honors – Paul Savoie
LBCC will be part of a pending Honors-to-Honors agreement with UC San Diego, and will be included in a pilot project with UC Irvine next year.

B. General Education Plans – Steven Wallech
At the next meeting English 4 will be submitted to be included on the General Education Plans.

C. Admissions & Records – Ross Miyashiro
No report.

D. Transfer – Ruben Page
On May 15 a tour is scheduled for CSU Dominguez Hills. CSULB will host a math, science, and engineering workshop on April 6.

E. Certificates of Accomplishment – Brenda Harrell
No report.

F. Articulation – Trevor Rodriguez
No report.

G. Assessment of Student Learning Outcomes – Brenda Harrell
Student learning outcomes at the course level has been given priority status. Institutional level student learning outcomes are being developed.

H. Information Competency – Gerry Jenkins
No report.
I. **Ad Hoc – PE Activity & Health – Plan A – Kenna Hillman**  
   No report.

J. **Ad Hoc – Curriculum Format – Trevor Rodriguez**  
   No report.

K. **Chair Report – Debra Schaefer**  
   No report.

IX. **Announcements**  
   Debra Schaefer announced that the annual fashion show will be held on May 21.

X. **Next Meeting**  
   The next meeting will be held April 29, 2009, at 2:00 p.m., in the Valhalla Room.

XI. **Adjournment**  
   The meeting was adjourned at 4:00 p.m.