ASSOCIATE DEGREE/GENERAL EDUCATION SUBCOMMITTEE MINUTES
APRIL 29, 2009, 2:00 P.M., VALHALLA ROOM
DEBRA SCHAEFER, CHAIR

I. Call to Order
Debra Schaefer, Chair, called the meeting to order.

II. Roll Call
Members Present: Phyllis Arias, Donna Fletcher, Brenda Harrell, Kenna Hillman, Gerry Jenkins, Ross Miyashiro, Ruben Page, Trevor Rodriguez, Paul Savoie, Debra Schaefer, George Shaw, Matt Turlo, Steven Wallech, Laura Wan

Guest: Jeff Wheeler

III. Approval of Minutes
The minutes of April 1, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public/Faculty Comment
No comment.

VI. Unfinished Business
A. Flow Chart Certificate Programs
   This item was not discussed.

B. Information Competency Forms
   Gerry Jenkins presented updated Information Competency applications for both the technology and the information components with instructions from the workgroup, including an example COMIS 1 application. The subcommittee reviewed and revised the documents which will be revisited in fall.

C. Physical Fitness/Wellness Criteria
   Kenna Hillman presented a draft Physical Fitness/Wellness Course Application from the workgroup. The subcommittee discussed the criteria and consensus was reached. Gerry Jenkins will assist in formatting the application, which will be presented to the Curriculum Committee at the beginning of the fall semester.

VII. New Business
A. General Education – English 4
   Jeff Wheeler requested that English 4 be added to the General Education Plans. A motion was m/s/u (Steven Wallech / Paul Savoie) passed to include English 4 in Plan A Communication & Analytical Thinking; in Plan B area A3 Critical Thinking; and in Plan C area 1B Critical Thinking, once accepted by the UC System.
B. Education Code 78016 Review
Debra Schaefer reported that 11 out of the 16 scheduled Education Code 78016 Reviews have been submitted.

VIII. Reports
A. General Education Plans – Steven Wallech
All requests to add courses to the General Education Plans this year have been approved.

B. Admissions & Records – Ross Miyashiro
No report.

C. Transfer – Ruben Page
CSULB will hold a Transfer Preview Day on May 8, an event reserved exclusively for LBCC students. A year end transfer celebration will be held on May 13 for students who were accepted to a university.

D. Certificates of Accomplishment – Brenda Harrell
No report.

E. Articulation – Trevor Rodriguez
The AD/GE Subcommittee sent a memo on August 30, 2006 to Admissions and Records re: Information Competency Waiver for Selected Students. The new Information Competency requirement was adversely impacting some students; therefore, the subcommittee implemented criteria to minimize the impact. However, the criteria need clarification. This issue will be discussed in fall.

F. Assessment of Student Learning Outcomes – Brenda Harrell
No report.

G. Information Competency – Gerry Jenkins
No report.

H. Ad Hoc – PE Activity & Health – Plan A – Kenna Hillman
No report.

I. Ad Hoc – Curriculum Guide Format – Trevor Rodriguez
No report.

J. Honors – Paul Savoie
No report.

K. Chair Report – Debra Schaefer
No report.

IX. Announcements
No announcements.

X. Next Meeting
The next meeting will be held September 9, 2009, at 2:00 p.m., in the Valhalla Room.

XI. Adjournment
The meeting was adjourned at 4:10 p.m.