I. Call to Order
Debra Schaefer, Chair, called the meeting to order.

II. Roll Call
Members Present: Donna Fletcher, Brenda Harrell, Kenna Hillman, Gerry Jenkins, Ross Miyashiro, Ruben Page, Trevor Rodriguez, Debra Schaefer, George Shaw, Matt Turlo, Steven Wallech, Laura Wan

Guests: Cathy Crane, Kim Hatch, Peter Knapp, Wil Shaw

Members Excused: Phyllis Arias, Paul Savoie

III. Approval of Minutes
The minutes of May 7, 2008 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public/Faculty Comment
No comment.

VI. Reports
A. Assessment of Student Learning Outcomes – Brenda Harrell
The Assessment of Student Learning Outcomes Committee began work on the core competency of communication this summer. All core competencies must be assessed within the timeline set by Accreditation.

B. Admissions & Records – Ross Miyashiro
The Academic Policy & Standards Subcommittee received a request from administration to create policy and administrative regulations for an Associate of Arts Degree. Steven Wallech will research Philosophy of Education from the 1996 Accreditation Report to begin the process.

C. Articulation – Trevor Rodriguez
No report.

D. General Education Plans – Steven Wallech
The state will now authorize the college to issue a certificate of achievement for students who complete the CSU Breadth-GE Plan B or the IGETC-GE Plan C. Steven Wallech will research this issue and report back to the subcommittee.
E. Honors – Paul Savoie
No report.

F. Transfer – Ruben Page
Applications are now being accepted for the Transfer Academy, created to provide assistance to freshmen for a smooth transfer process.

A lecture and musical performance by Jesus Diaz is scheduled on September 12.

G. Certificates of Completion – Brenda Harrell
No report.

H. Chair Report – Debra Schaefer
Debra Schaefer welcomed new and returning members of the subcommittee.

VII. Unfinished Business
A. Liberal Arts Degrees, Emphasis Defined-System Office Denial
Last year a motion was passed to convert the existing Liberal Arts Degree (No Area of Emphasis) from non-compliant degree to compliant degree per Title 5. The curriculum changes submitted to the state to bring the Liberal Arts degree into compliance has been denied. However, the state System Office will hold the application as pending until additional materials are submitted. The subcommittee will adapt the language and submit it to the state.

B. Clean Up ABC Plan PE Activity & Health Sections
Last year the subcommittee passed a motion to separate the Physical Education and Health activity section in General Education Plan A. The motion was scheduled for a vote at the Curriculum Committee; however, Debra Schaefer tabled the motion to clean up the wording on the GE Plan.

The subcommittee revisited the issue. It was decided to rework the proposal to establish a consensus of the subcommittee before submitting a motion to the Curriculum Committee.

VIII. New Business
A. G.E. Plan – MUSIC 32 History of Jazz
After discussion, a motion was m/s/u (Steven Wallech / Gerry Jenkins) passed to approve MUSIC 32 History of Jazz for General Education Plan A in Arts and Humanities; for Plan B in Area C1; and for Plan C in Area 3A with the provision that the course receives approval through the UC System.

B. G.E. Plan – PGEOG 2 Weather & Climate
After discussion, a motion was m/s/u (Steven Wallech / Gerry Jenkins) passed to approve PGEOG 2 Weather and Climate for General Education Plan A in Natural Sciences; for Plan B in Area B1; and for Plan C in Area 5A with the provision that the course receives approval through the UC System.

C. Information Competency - Retroactive
Trevor Rodriguez received requests that students earn retroactive credit for courses that meet compliance for Information Competency if approved by the department. It was noted that courses approved for IC compliance may have been revised to meet the requirement, and that it is the purview of the subcommittee to approve courses for IC compliance. This issue will be discussed at the next meeting.
D. Information Competency – Lib 3
This item was not discussed.

IX. Announcements
No announcements.

X. Next Meeting
The next meeting is scheduled for September 24, 2008, at 2:00 p.m., in the Valhalla Room.

XI. Adjournment
The meeting was adjourned at 3:55 p.m.