I. **Call to Order**  
Debra Schaefer, Chair, called the meeting to order.

II. **Roll Call**  
**Members Present:** Phyllis Arias, Donna Fletcher, Brenda Harrell, Gerry Jenkins, Ross Miyashiro, Jose Ramon Nunez, Ruben Page, Trevor Rodriguez, Paul Savoie, Debra Schaefer, Matt Turlo, Steven Wallech  

**Guests:** Linda Huy, Sarah Vure  

**Members Absent:** Kenna Hillman, George Shaw

III. **Approval of Minutes**  
The minutes of September 23 and October 7, 2009 were approved.

IV. **Approval of Agenda**  
The agenda was approved.

V. **Public/Faculty Comment**  
No comment.

VI. **Unfinished Business**  
A. **Multi Track Programs**  
The subcommittee revisited this issue and maintained their recommendation that it would be good practice for multi track programs to include a common core. A set number of units have yet to be determined. Debra Schaefer will discuss this with the Curriculum Committee Chair and Subcommittee Chairs.

Debra Schaefer asked for volunteers to sit on various workgroups. Donna Fletcher volunteered to sit on the Ed Code Review Workgroup. Phyllis Arias volunteered for the Curriculum Changes Tracking Workgroup, to ensure curriculum guides reflect curriculum changes. A Curriculum Guide Review Workgroup will include Trevor Rodriguez, Matt Turlo, and Brenda Harrell, and one counselor will be asked to join the workgroup. The workgroup will review and consider revising the curriculum guide format.

C. **GE Handbook**  
The Subcommittee reviewed the General Education Course Proposal Handbook updated by the ASLO—AD/GE Workgroup, and made revisions in the Plan A section. The revisions will be forwarded to the ASLO—AD/GE Workgroup.
D. Physical Fitness/Wellness Course Applications: Food and Nutrition
Linda Huy revised the description in course outcomes to include “nutritious meals” to meet the criteria. A motion was m/s/u (Steven Wallech/Paul Savoie) passed to accept the following courses to meet the Physical Fitness/Wellness requirement for the Associate Degree: F_N 262AD, Meal Preparation for 1 and 2 Persons; F_N 362AD, Cooking for Singles; F_N 261AD, Creative Cooking; and F_N 361AD Creative Cooking.

VII. New Business
A. Recency of Courses for Proficiencies
This item was not discussed.

B. PHOTO 10: History of Photography GE Requirement
Sarah Vure presented a request for a course to be included on the General Education Plans. A motion was m/s/u (Steven Wallech/Ross Miyashiro) passed to add PHOTO 10, History of Photography, as an Art History course on GE Plan A, B, and C; and that PHOTO 10 be placed in the area of Humanities and Art on Plan A, Area C1 on Plan B, and the area reserved for the Arts on Plan C.

The course outline requires a change: English is a required prerequisite. Trevor Rodriguez noted that PHOTO 10 will be approved and posted in 2010/2011.

VIII. Reports
A. Information Competency – Gerry Jenkins
Gerry Jenkins will discuss the minimum recommendations for Information Competency courses with department heads.

B. Honors – Paul Savoie
Paul Savoie is working with the CSULB Honors Coordinator to establish an Honors agreement. The Honors Transfer Council of California is working on an Honors to Honors Transfer Agreement between universities and community colleges.

C. General Education Plans – Steven Wallech
No report.

D. Admissions & Records – Ross Miyashiro
No report.

E. Transfer – Ruben Page
No report.

F. Certificates of Accomplishment – Brenda Harrell
No report.

G. Articulation – Trevor Rodriguez
The Curriculum Committee approved the immediate posting of the updated Liberal Studies Degree.

A request was made to submit a Certificate of Achievement; however, no form exists for the process. The subcommittee recommended that a mocked up curriculum guide be submitted for review.
H. Assessment of Student Learning Outcomes – Brenda Harrell
   The Assessment of Student Learning Outcomes Committee has been expanded; therefore, an orientation is being conducted.

I. Chair Report – Debra Schaefer
   No report.

IX. Announcements
   No announcements

X. Next Meeting
   The next meeting will be held on November 11, 2009, at 2:00 p.m., in the Northern Sun Room.

XI. Adjournment
   The meeting was adjourned at 4:05 p.m.