Members Present: Tricia Alexander, Chair; Eva Bagg; Patty Bucho; Sheng-Tai Chang; Paul Creason; Brenda Harrell; Craig Hendricks; Peter Knapp; Mark Matsui; Natalia Schroeder; Ken Tsuji.

I. Call to Order
   Tricia Alexander, Chair, called the meeting to order at 2:30 p.m.

II. Roll Call
   Sign-in sheet circulated

III. Approval of the Agenda
   Agenda approved by ASLO Committee for March 3rd, 2009.

IV. Approval of the Minutes
   Minutes approved by ASLO Committee for February 17th, 2009.

V. Public/Faculty Comments (must pertain to item[s] on the agenda)

VI. Reports (information only)

VII. Unfinished Business
   A. Department follow-up: Committee members were assigned departments teaching GE courses to follow up with in order to get ratings on GE program outcomes to complete our grid.

   B. Update on Curriculum meeting – further consolidation of the GEO’s: The GEO’s are official now, and no more institutional core competencies. The two motions up for second reading next curriculum committee meeting, which will further consolidate the GEO’s, look as though they are going to pass.

   C. Update on Department Head meeting: T. Alexander visited the DH meeting briefly and was asked to return at the next meeting for a more lengthy presentation on SLO’s. She suggested that meanwhile a glossary of terminology, assessment tools, and other resources need to be added to the website. P. Bucho says she thinks most colleagues will not look on the website – especially if it’s not easy to find. P. Creason indicated that right now, it is important to take the information to the departments.

   Some departments use the assessment strategy of adding common questions on finals around campus. P. Creason said the math department wants to do this. S. T. Chang asked, “How common is a common final?” P. Creason said he believes that it’s just math and English faculty who are doing this. For those in vocational programs, can there be variations in the form of assessment that are unique to a particular program?

   D. Update on Mira Costa College presentations, Flex Day, March 25th

   8:30 – 10:30 a.m.: Summer Institute 2008 Reports
   10:30 – 12:30 p.m.: Lynne Miller and Bob Turner from Mira Costa College
   1:30 – 3:30 p.m.: Lynne Miller and Bob Turner from Mira Costa College

   P. Creason thought there was a lot of confusion on how to go about doing learning outcomes. E. Bagg suggested that adding an additional tab on the COR labeled “outcomes” would be the most efficient way to handle this. T. Alexander stated that most other colleges have 1 – 4 outcomes per course (usually closer to 1). There need to be some examples of properly written outcomes. P. Knapp pointed out that the evaluation page on the COR refers to evaluation of course objectives. The course outcomes will be evaluated with a different strategy that is not specified on the COR. P. Knapp added that the method of assessing outcomes may need to go in the COR, and T. Alexander agreed.

VIII. New Business
   A. Addressing accreditation & the ‘tribe’ formation: Academic Council designated that a “tribe” should be formed. Their charge is to develop a plan to get us off of warning status and up to proficiency by
2012. It is no longer the responsibility of the ASLO committee to create this plan. C. Hendricks asked if this meant disbandment for our committee. E. Bagg said we now have the support of administration, although it would have been nice to have it earlier. We should know more about our ASLO committee charge by the next meeting.

B. **Time to revisit our timeline and action plan:** This item was taken off the agenda, since the formulation of a plan for the institution is no longer the charge of ALSO.

C. **Bobbi Villalobos / Title V money for SLO activities:** T. Alexander told the committee that B. Villalobos’ Title V grant is comprised of approximately seven components and the only one that hasn’t yet been activated in the three years that the grant has run so far is the SLO component. B. Villalobos offered the ASLO committee use of the SLO portion of the Title V grant money. The committee members agreed that most of the money should probably be spent of professional development, although some might go toward stipends for those willing to shoulder extra work on SLOs.

**IX. Next Meeting:** March 17th, 2009 in D352.

**X. Adjournment:** 4:00 p.m.