Assessment of Student Learning
Outcomes Committee
Subcommittee of the Curriculum Committee
Meeting Minutes
March 17th, 2009
D352
2:30 – 4:00 p.m.
Tricia Alexander, Chair

Members Present:  Tricia Alexander, Chair; Eva Bagg; Patty Bucho; Sheng-Tai Chang; Paul Creason; Brenda Harrell; Craig Hendricks; Peter Knapp; Mark Matsui; Natalia Schroeder; Ken Tsuji.

I. Call to Order
   Tricia Alexander, Chair, called the meeting to order at 2:30 p.m.

II. Roll Call
   Sign-in sheet circulated

III. Approval of the Agenda
   Agenda approved by ASLO Committee for March 17th, 2009.

IV. Approval of the Minutes
   Minutes approved by ASLO Committee for March 3rd, 2009.

V. Public/Faculty Comments (must pertain to item[s] on the agenda)

VI. Reports (information only)

VII. Unfinished Business

   A. 2nd visit to Department Head meeting/presentation on SLO assessment: The ASLO committee was updated regarding Tricia’s visit to the March 12th department head meeting. The presentation addressed the following questions: (1) What does ACCJC want from us?, (2) Where do departmental outcomes fit into the institutional assessment plan?, (3) Are departments being asked to discontinue the assessment they have done on their own, and (4) How does TracDat fit in? The PowerPoint presentation was posted as a part of the meeting minutes.

   B. Reminder to encourage attendance at the Mira Costa College presentations on Flex Day. Lynne Miller and Bob Turner will be on campus March 25th from 10:30 a.m. – 3:30 p.m.: The committee was encouraged to advertise the planned Flex Day presentations by the Mira Costa College SLO coordinators. Bob Turner and Lynne Miller will present from 10:30 – 3:30. Their 10:30 – 12:30 presentation is entitled, “Mira Costa College SLO Coordinators Present their College’s Assessment Model: From Defining Terminology to Making Use of the Data.” Their 1:30 – 3:30 presentation is entitled, “Mira Costa College SLO Coordinators Discuss How They Collect Evidence and Use It To Improve Both Instruction and Other College Services.”

VIII. New Business

   A. Update on tribe meetings and the plan developed. The ASLO committee needs to review the plan and suggest input, since the ASLO committee is in charge of SLO assessment: The committee was updated on the work of the “tribe” created by the Academic Council for the purpose of formulating a plan to satisfy accreditation requirements by October 15th. This plan was submitted to the Academic Council a couple of hours prior to the ASLO meeting. E. Bagg went over the gist of the plan for the benefit of the ASLO committee.

   B. How shall we help the college define what is a program and begin the process of helping programs outside of the GE program develop program-level outcomes? Based on the new plan, it appears that the ASLO committee is being asked to define what is a program and begin the process of helping programs outside of the GE program develop program-level outcomes. W. Shaw was asked to forward the list of existing programs as they have been defined by the Program Review Committee, which he chairs. This list can supply a starting point for determining a finite list of programs that need to be assessed.

   C. Update on the new program review and program planning revision task force: Tricia is on the new Program Review and Program Planning Implementation committee. The first meeting of the group was held Friday, March 13th. That same day, Barbara Beno, speaking with Eloy, Eva, Sigrid, and
others via a conference call, indicated that it was the program review problems at LBCC that prompted the warning status rather than our SLO status.

D. **We need to replace our existing ISLO, as Barbara Beno declared it not to be an SLO:** Finally, Barbara Beno gave feedback regarding LBCC’s one ISLO, saying that she did not consider it to be a learning outcome. In an effort to get the ball rolling to formulate alternative ISLOs, the ALSO committee agreed to hold an extra meeting the following Tuesday, from 3 – 4 p.m. The committee members volunteered to bring in ISLOs and mission statements from local community colleges. Assignments are as follows:

- Wil – Mt. Sac
- Tricia – Mira Costa, Palomar
- Brenda – El Camino
- Peter – Cabrillo
- Natalia – Mesa
- Mark – Bakersfield
- Patty – Saddleback

Committee members may, of course, bring additional samples of the mission statements and ISLOs or other colleges.

IX. Next Meeting: March 31st, 2009 in D352.

X. Adjournment: 4:00 p.m.