LONG BEACH CITY COLLEGE
STUDENT SUCCESS COMMITTEE MEETING
MINUTES

March 9, 2009
2-4 p.m., N-101

Members Present: Lisa Goddard, Bobbi Villalobos, Hannah Alford, Eva Bagg, Casey Crook, John Downey, Jordan Fabish, Giselle Richards, Shauna Hagemann, Kenna Hillman, Ruby Icaro, Jannie Mackay, Mark Matsui, Donna Rafanello, Tom To

Members Absent: Joan Rudolph

Hand-Outs
Agenda
Student Success Plan Criteria for Proposals

Welcome
Bobbi Villalobos welcomed and thanked the members for attending.

Minutes 2/2, 2/9, 2/23, 3/2
After review and agreement on all revisions, the fours sets of minutes were approved.

Student Success Committee Flow Chart
It was agreed to revise the Student Success Committee Flow Chart to show approved proposals being presented to CPC, with a side notation that the SSC co-chairs may meet with the appropriate vice president(s) to discuss recommended proposals. Bobbi Villalobos will forward a revised chart to the committee members.

Proposal Criteria
Committee members reviewed and discussed criteria for proposals. It was agreed that:

- The criteria begin with the item: “Addresses one or more of the Student Success Plan activities”
- Item #2: “Long-term feasibility” should be added.

It was agreed that this information should be included in the information on how to make proposals to the committee. The members also agreed that another Flex day presentation may be needed in the fall semester to update faculty on the progress of the Student Success Plan and how to present proposals. Jannie Mackay volunteered to submit a mock proposal as a trial to ensure the newly revised online template is working properly.
Learning Communities Update

- A classified LTE is being hired to support the faculty in learning communities (end date 6/30/09).
- A Learning Communities work group will meet to discuss a long term plan that can be submitted to the committee.

RP Conference Sign-Off

Travel application forms were distributed to members registered for Strengthening Student Success Conference in October. Members were asked to complete and sign the forms and then send them to Sonja.

Next meeting scheduled for Monday, 23rd, 2-4 p.m., N-101.