LONG BEACH CITY COLLEGE
STUDENT SUCCESS COMMITTEE MEETING
MINUTES
December 7, 2009
2:00-4:00 p.m. – N-101

Members Present: Bobbi Villalobos, Shauna Hagemann, Eva Bagg, Ladera Barbee, Daniel Berumen, Casey Crook, Jordan Fabish, Emily Gehrman, Ruby Icaro, Jannie Mackay, Nancy Melucci, Lynn Shaw, Edith Kahrs

Members Absent: Kim Hatch, Kenna Hillman, Kaneesha Miller, Donna Rafanello, Giselle Richards, Sharon Clark

Guests: Mark Taylor

1. Welcome (Co-Chairs)
Bobbi and Shauna welcomed and thanked the members for attending.

2. Announcements
None

3. Sub-Committee Reports
All

SI/LC
The group will meet again after the winter break.

Basic Skills
Ladera contacted the Academic Senate about course re-numbering. There is currently a Senate Task force looking into the sequencing issue using CB21 ARCC data. Ladera pointed out that the Student Success Committee subcommittee is looking at changing the order of classes while the task force is looking into the bands of classes. Ladera and Bobbi are working on setting up a meeting with Meena Singhal, Dean of Academic Services, after the Winter Break. The subcommittee will begin a review of all department sequence flowcharts, focusing on basic skills. Jannie pointed out that in the CB21 data, it often looks as though underprepared students experienced no progression over the years. Jordan pointed out that in re-sequencing, if every department starts with 1, all the departments will end at different levels based on the number of courses. It could possibly cause confusion among the students.

Matriculation
The Matriculation budget was finalized with a 45% cut (from the state) and the effect to its programs is still being determined. The Board policy to require all new students to participate in orientation is still being examined. Bobbi announced that a part-time counselor would be available in the CTE starting in the spring 2010 semester. The counselor will be beneficial, as many trade students never see a counselor.
Marketing
Bobbi told the group about a new marketing video that would be played at the upcoming State of the College address. It features brief interviews with students from the Success Centers sharing their experiences. Bobbi and Ladera will both appear on the video, as well as President Oakley.

Mark Taylor, Director of Community & Governmental Relations, stated that the outgoing and newly appointed presidents of the Board of Governors had toured the Success Centers and they are interested in our plan. Mark also informed the committee that he has invited all the local legislative leaders to tour the Success Centers. Mark also commented on the video, stating that it would be available in many formats and lengths to suit the various marketing needs of the college.

Prerequisites
The committee will be meeting next week.

Referral & Tracking
Kenna was unable to attend the meeting but sent a brief statement regarding the Referral & Tracking subcommittee. She wrote: “At the December department meeting, the Counseling department heads announced the opportunity for a counselor to spearhead the project and asked that interested persons contact them directly. So, it appears that we may be able to move forward with this project in spring.”

Teaching Learning Center
Lynn reported that the Teaching Learning Center would be opening on December 8, 2009. A Grand Opening celebration is scheduled, including refreshments and music. Sigrid Sexton and Kevin Ryan from the Academic Senate will be attending the event.

Lynn also reported that they are currently deciding on next semester’s programs and training. The subcommittee is looking into long-term training set to begin in the fall semester. The training would require a year’s commitment, and she is hoping to tie the training in with advancements on the faculty pay scale.

Lynn mentioned the possibility of having Jeff Andrade as a speaker on Flex Day, with small break-out sessions following his presentation. Professor Andrade presented at the Strengthening Student Success conference and impressed the LBCC attendees. An online survey asking about future programs and offerings for the Teaching Learning Center will be available shortly. Lynn stated that they are also looking into having a “theme” for each semester and having all the workshops and programs be based upon it.

Bobbi asked Lynn if she felt they had sufficient representation on the subcommittee, and Lynn responded that she felt the number of people participating was sufficient for the time being.
4. **Success Center Update**

Ladera Barbee & Emily Gerhman

Ladera stated that it was the last week for students to complete their SLA requirements for the semester. She also informed the committee that Math 815 was just approved to include an SLA component beginning in fall 2010. Emily reported that there will be several courses added in the LAC Multidisciplinary Success Center in fall 2010 that are still awaiting approval by the Curriculum Committee.

Jordan commented that the Reading Department utilizes deadlines with their DLA’s which distributes the students’ use of the Center throughout the semester. She wondered if all the classes had similar deadlines on their DLA’s as it would eliminate some of the end of the semester crush that the Success Centers experience. Ladera commented that such deadlines are strongly recommended in the Math classes but only half of the instructors actually enforce them. It would be difficult to have subject-wide deadlines as instructors teach in different sequences and focus on different information. Bobbi said she would place this issue on the next Student Success Oversight meeting agenda.

5. **Evaluation Update**

Eva Bagg

Daniel stated that a survey had been sent out to 51 sections of classes with SLA components, which includes about 1700 students. The surveys have to be turned in by December 18th and they are expecting about 700-800 surveys to be returned. The survey will gather data regarding participation/non-participation of students in the Center activities, particularly the required SLAs. Daniel will give the committee a full report once the data are analyzed.

Shauna gave a brief overview of CLASS as she had been involved in the early meetings representing LBCC. CLASS was formed by educators from University of Texas, Austin as a way to focus on data to understand students and drive for improvement. Fourteen colleges in California were selected to participate, and LBCC is one of them. The group is comprised of the CEO, a Board of Trustee member, and a faculty member from each college. Eva pointed out that the information compiled through CLASS can also be combined with Student Success data.

Eva discussed statistical information on a handout compiled with data coming from CalPASS. The data focuses on first-time students at the colleges from fall 2006 to spring 2009.
6. **Minutes from 11/16/09**
   All

   Minutes approved with corrections.

7. **Other**
   All
   None