LONG BEACH CITY COLLEGE
STUDENT SUCCESS COMMITTEE MEETING
MINUTES
February 22, 2010
2:00-4:00 p.m. – T-1046

Members Present: Kim Anderson, Eva Bagg, Ladera Barbee, Daniel Berumen, Jordan Fabish, Shauna Hagemann, Nancy Melucci, Kaneesha Miller, Donna Rafanello, Lynn Shaw, Bobbi Villalobos

Members Excused: Sharon Clark, Emily Gerhman, Kim Hatch, Kenna Hillman, Edith Karhs, Jannie Mackay

Guests: Helga Wild, Chi-Chung Keung

1. Welcome
   Co-Chairs
   Bobbi Villalobos and Shauna Hagemann welcomed and thanked the members for attending.

2. Flex Day Workshop
   Co-Chairs
   Dr. Jeff Andrade will be speaking at the Flex Day scheduled on March 24th. Bobbi also mentioned that it would be a good idea to present a Flex Day workshop updating the progress of the Student Success Plan. The workshop could be presented as an opportunity for open dialogue with faculty about Student Success. Helga Wild expressed interest in finding out how Student Success is impacting their classes. Helga and Ladera volunteered to assist with the workshop. Lynn Shaw indicated that the deadline for Flex Day proposals is March 1 and if a rough proposal could be submitted by then, she would help with the details.

3. Sub-Committee Reports
   All Appropriate

   Strategy 4
   Bobbi said she would like a bullet point mentioning Student Learning Outcomes to be added to Strategy 4 in the Student Success Plan. The bullet point would highlight the Student Success Committee’s commitment to Pedagogy, Curriculum Assessment, and the Outcomes Assessment process. Ladera asked how the Committee is supporting Student Learning Outcomes and the Pedagogy. Kim Anderson commented that there needs to be an open dialogue with SLO looking at the fine details and Student Success overseeing the big picture. The proposal will be up for further discussion at the March meeting.

   SI & LC
   The subcommittee did not meet in February. Bobbi Villalobos reported that the Long Beach Unified School District representative for Small Learning Communities and Mark Wiley, the Associate Dean of Liberal Arts at California State University, Long Beach will attend the March 1st meeting to discuss Learning Communities at all levels of education and the possibility of creating a Learning Community for students transferring from LBCC to CSULB. Kim mentioned that the Student Learning Outcomes committee is looking at Learning Communities structure and how to capture SLO’s for it.

   Revise Basic Skills Outlines
   Ladera handed out a draft of the revised English sequence flowchart for the Committee to review. Kim asked about ESL wanting to add more classes that would qualify in lieu of English courses and
if duplicating curriculum would be confusing to students. Ladera is hoping to have these revised sequence flowcharts included in the fall 2010 Schedule of Classes.

Matriculation
No report.

Marketing
Bobbi said that Chi-Chung Keung, Executive Director, Public Affairs & Marketing, will be at the meeting later to discuss marketing for the Student Success Committee (See #4).

Prerequisites
Jordan reported that she met with the ASLO Committee on January 26th to let them know about the prerequisites subcommittee and some of the overlapping interests of the two committees. The subcommittee met on February 8th. Jordan said the subcommittee may start looking at other basic skills requirements in the courses where students met the English 105/Read 82 requirements but still had low success rates. Helga Wild suggested that the subcommittee look at math requirements for the Sociology course that was included in the subcommittee’s research. Bobbi suggested looking at the qualification levels of the students on the waiting lists. Ladera suggested communicating with the departments of the courses the subcommittee examined for suggestions of basic skills levels that might be needed to succeed in the courses. Jordan said that the subcommittee is looking to give the departments as much of a head start on the research as possible in the process of putting these basic skills requirements in place. Four of the five courses researched already qualify to add recommended requirements.

Referral & Tracking
No Report.

Teaching Learning Center
Lynn reported that Dr. Jeff Andrade is set to speak at the upcoming Flex Day on March 24th. There will also be a luncheon with Dr. Andrade that the members of the Student Success Committee and Academic Senate Executive Committee are invited to attend. The committee decided that Administrators, Faculty, Classified Staff and any students that would benefit should be invited to attend Dr. Andrade’s talk.

Lynn informed the committee that the schedule for the Faculty Teaching Learning Center is still being finalized. There are workshops and social hours scheduled through the remainder of the semester. The subcommittee is still working on ideas for a long term training program to be offered, and Lynn will be attending a meeting at Mt. San Antonio College, where they have a similar long term faculty training program.

4. How to be a Champion

Chi-Chung Keung

Chi Chung Keung, Executive Director, Public Affairs & Marketing brought the award given in recognition of the Student Success efforts made by the college. He wants the award to be displayed so that everyone can see it. He suggested passing it around and having it in specific locations for a certain period of time. He also worked with the committee to further define Student Success. Most of the time it is immediately connected with the Success Centers on campus. To the public the term is still rather ambiguous and needs more clarification in simple terms.
Through discussion and exercises directed by Chi-Chung the committee came up with “Helping students learn what success feels like” as a definition.

5. Evaluation Update  
Eva Bagg and Helga Wild

Helga presented an excerpt of the report on the Success Center feedback. The main issue that comes through the feedback is that students find the material available to be too easy, or too hard. Helga thanked the Committee for the feedback and asked for everyone to look over the report and get back to her with any questions or feedback. Helga will give a more in-depth report at the next meeting.

6. Other Business  
All

Bobbi informed the committee of a suggestion by Chi-Chung Keung that the Student Success Committee sponsor the Transfer Center Luncheon. Sponsoring the luncheon would not only help in spreading the idea of Student Success, it would also allow the luncheon to become a larger event, and the Committee could possibly even sponsor a Student Success Scholarship to be awarded at the luncheon. Funding for the scholarship would have to be organized.

7. Minutes from 12/7/09 and 1/25/10  
All

Minutes from the 12/7/09 and 1/25/10 meeting will be sent out for approval at the 3/15/10 meeting.