LONG BEACH CITY COLLEGE  
STUDENT SUCCESS COMMITTEE MEETING  
MINUTES  
April 19, 2010  
2:00-4:00 p.m. – T-1046

Members Present: Kim Anderson, Eva Bagg, Ladera Barbee, Daniel Berumen, Jordan Fabish, Emily Gehrman, Shauna Hagemann, Kim Hatch, Kenna Hillman, Jannie Mackay, Nancy Melucci, Kaneesha Miller, Donna Rafanello, Bobbi Villalobos

Members Excused: Sharon Clark, Edith Kahrs, Sandra O’Toole, Lynn Shaw

Guests: Sharon Clark, Edith Kahrs, Sandra O’Toole, Lynn Shaw

1. Welcome Co-Chairs

Bobbi Villalobos and Shauna Hagemann welcomed and thanked the members for attending. Bobbi announced Sandra O’Toole, Instructor, Business Law, will be joining the committee to fill one of the member-at-large positions.

2. Announcements Co-Chairs

Bobbi announced Dimitir Dimitrov, Web Developer II, will be working under the Title V grant starting June 1st. He will be available to work with any Student Success web content.

Bobbi and Shauna will be attending the upcoming Board of Trustees retreat to give an update on Student Success reports and statistics.

3. Sub-Committee Reports All Appropriate

Supplemental Instruction & Learning Communities (SI & LC)
No meeting.

Revise Basic Skills Outlines
No Meeting.

Matriculation
Jannie reported that the Chancellor’s office asked LBCC to partner with Long Beach Unified School District and California State University, Long Beach for the Investing in Innovation (I3) Grant for possible funding for curriculum alignment. LBUSD has to name 3 schools to be involved in the grant. The paperwork is due May 7th and the funding would begin in October 2010.

Marketing
Bobbi and Shauna met and formed a list of ideas to further market the Student Success Plan on campus. Student Success has been added as a standing report on the agenda at the Department Heads meeting. Bobbi will meet with Chi-Chung Keung, Executive Director, Public Affairs & Marketing, to further discuss the creation of an “elevator” speech- a brief description of the Student Success Initiative at Long Beach City College.
Prerequisites
Jordan reported that the subcommittee met last week to further review data for courses that would possibly benefit from the addition of basic skills prerequisites. She reported that the subcommittee had also been looking at the wait lists of the possible classes and the rates were very low. Concern was expressed that students might opt to go to other colleges that do not have prerequisites if we institute them here. Nancy Melucci suggested the subcommittee look into the data from other colleges who have instituted similar prerequisites.

Referral & Tracking
No report.

Faculty Teaching Learning Center
Emily reported that the Faculty Teaching Learning Center subcommittee is finalizing details for FTLC programs next year. There is a workshop on April 29th and an end of the year faculty mixer from 2-4pm on May 13, called “Just Desserts.” Kim Anderson asked if there was a documented plan being worked on for the Faculty Teaching Learning Center. Emily reported that the plan is in progress.

5. Evaluation Update
Eva Bagg

Eva reported on the executive summary of the report prepared by Helga Wild. Eva will email both the full report and the summary to the Committee members, and it will be placed on the next meeting’s agenda for discussion.

6. Old Business
All
Strategy #4 – Bobbi, Shauna, and Jordan met and developed the wording to be added to Strategy #4 of the Student Success Plan to reflect the commitment to student learning outcomes and study skills. It will be included on the May agenda as an action item for approval.

Transfer Award Event - Bobbi reported that the meetings have been successful and plans are moving forward.

LINKS Conference - The conference will be May 7th at Santa Ana College and there are 3 spots available. Jessica will send out an email with information and a request for participants.

7. New Business
All
Committee evaluation - Bobbi suggested there should be a survey of the Committee members to evaluate the progress of the Committee and to identify areas of improvement. It will cover the progress of the committee as a whole, as well as the subcommittees.

May meeting - The next committee meeting is May 17, which is during finals. Bobbi asked if anyone would prefer to move the meeting. Everyone agreed the meeting did not need to be moved.

8. Minutes from 3/15/10
All
The minutes from 3/15/10 were approved.

9. Future Agenda Items

All

- College Promise
- Executive Summary
- Institutional Goals
- CLASS (California Leadership Alliance for Student Success) Update
- Adding a part time counselor to Career Technical Education (CTE).
- Revisit ideas from presentations given to the Committee via the template format