1. Summary Notes from March 6 meeting were approved. D. Berz reported that CPC is charged with evaluating the new planning process as well as the progress on our goals. Since our next meeting on May 1st will be devoted to hearing reports from Task Forces, we need to add a second meeting in May (May 15) to focus on evaluation.

2. Mario Valente, co-chair of the Technology Plan Task Force, presented the Technology Plan. He introduced John Hugunin, the other co-chair, and the members of the task force. M. Valente stated that the Technology Plan is online at http://techplan.lbcc.edu and it will continue to be updated as needed. The Executive Summary of the plan was distributed to the CPC members, but the full plan is available on the website. S. Sexton informed the members that the task force will just present the plan today and CPC will accept it at a later date after we have had a chance to read it and discuss it. The plan was scheduled to be presented to the Board of Trustees on April 22nd, but it will be postponed until after the CPC accepts it.

3. The charge and composition of the Student Success Committee (SSC) was reviewed. It was suggested to add one more administrator, the Associate Dean of Institutional Effectiveness, to the membership list because she and her office will play a key role in the assessment component of the plan. It was also suggested that the SSC should not wait until all the membership slots have been filled to have their first meeting. A stipulation will be added to the timeline that the SCC needs to meet within the next three weeks with whoever has been appointed at that time. B. Villalobos, co-chair of the SSC and S. Sexton will meet to set up a tentative schedule. D. Berz informed the members that he just returned from a meeting w/ the Chancellor and other key players and our plan and budget have been approved. LBCC is the first plan to be approved and they will be looking for the results of our efforts over the next 2-3 years. A motion was made and seconded approve the charge and composition of the SSC as amended. Motion was unanimously passed.

4. A. Gabel introduced Bob Rapoza, the new Internal Audit Manager. This is a new position that will help the college look at our processes and provide support and assistance to improve transparency and communication.