1. R. DelGaudio gave a presentation on the Staff Equity Plan. It will be presented to the Board of Trustees on March 11. The plan has 3 components: Dialogue, Recruitment and Policies/Procedures. The Task Force, co-chaired by R. DelGaudio and L. Douglas, is also looking at creating a standing committee as required by the Ed Code. The role of the CPC is to accept/endorse the plan. The new committee, once created, would also be asked to give status reports to the CPC.

2. The co-chairs reviewed the schedule of meetings, including reminding the committee of the upcoming Accreditation Town Hall meeting on Feb. 28.

3. B. Villalobos gave an update on the Student Success Plan. She is going to be a co-chair of the Student Success Committee, which is currently being formed. Discussions re creation of the Success Centers have started. They have met with consultants and have posted openings for Instructional Specialists. They are also researching tracking systems and how to tie it into early alerts. This will be funded through Title V. It was clarified that these success centers are not the same as supplemental instruction and that curricular changes that result from the Success Centers' directed learning opportunities need to occur within the departments/disciplines concerned.

4. The Academic Senate is creating a task force on the 16-wk schedule implementation. Ross Miyashiro, Mae Sakamoto, Meena Singhal and Don Berz will be members of the task force and the Faculty Union has already appointed a representative. Consultants are available and ready to meet with the task force when ready. Once completed, the coordinated schedule needs to be approved in Sacramento.

5. J. Fylpaa, co-chair of the Program Plan/ Program Review Task Force gave an update. At their next meeting, the task force will discuss results of the survey sent out during Flex Day. Members of the task force are also going to Chaffey College to learn about their online program review/planning process. The Task Force is trying to complete their task by the end of spring semester, but it may not be done until fall 08.

6. At the last CPC meeting, it was suggested that last year's budget assumptions should be sent to the Department Heads for their input on Budget Priorities for this year. However, upon reviewing the document, the Steering Committee decided that the Budget Assumptions would not be helpful to the Department Heads at this time. There was a long discussion about how best to get input from the Department Heads at their meeting on Feb. 14. It was agreed that the College Initiatives contained all the major plans and initiatives that the College is currently working on. Therefore, it would be a good place to start a dialogue with the Department Heads and see if there is anything missing. E. Bagg volunteered to re-format the document to make it easier to read.