1. The co-chairs welcomed back the members and introduced the newly appointed reps.

2. The Summary Notes for May 15 were approved. D. Berz suggested that the summary notes be posted on-line before the meeting so that members can read them beforehand.

3. A packet of materials was distributed containing orientation materials (i.e., charges of task forces and committees), our work for the year (i.e., 08-09 College Priorities to Implement Goals & President’s 12-Month Agenda) and a summary of our work and accomplishments from 07-08. K. Ryan asked for clarification on the role of the CPC Steering Committee. The Steering Committee consists of the CPC co-chairs and E. Bagg; M. Narvaez provides support to the co-chairs and the committee. The Steering Committee sets the meeting agendas and takes direction from the CPC.

4. D. Berz requested that anyone who gives a status report to the Board of Trustees (BOT) forward a copy of the report to CPC for our records. For example, there will be a Diversity Report presented at the next Board meeting. Also, the Budget will be presented to the BOT at the end of September. A. Gabel offered to present the budget at the next CPC meeting on Sept. 25.

5. The committee briefly reviewed the Evaluation of 07-08 College Initiatives. Suggestions for changes will be incorporated and a revised version will be sent out to the committee. Members were asked to share the Evaluation w/ their constituent groups. At a future CPC meeting, we will discuss using the Evaluation Form for 08-09 and how to improve it.

6. Status of Distance Learning Plan – the Distance Learning Task Force has not been disbanded and their charge remains the same. The CPC members are asked to review the plan once again and forward their concerns or suggestions to the CPC co-chairs so that we can be ready to accept it at the next meeting.

7. Status of the Technology Plan – the Technology Plan Task Force submitted an operational assessment last semester, which CPC accepted. They are now working on the strategic plan.

8. Charge of Staff Equity Committee – the Board will receive an update on this committee on Sept. 9. They are planning to have their own website, which will be linked to the CPC website. The charge and membership were approved with changes.

9. Other
   o If anyone would like to bring something to the CPC, please contact the Steering Committee. The Steering Committee also welcomes agenda items.