Present: Don Berz, Kevin Ryan, Eva Bagg, Phyllis Arias, Lou Anne Bynum, Cathy Crane, Ann-Marie Gabel, Shauna Hagemann, Peter Knapp, Don Low, David Morse, Maria Narvaez, DeWayne Sheaffer, Joan Zuckerman

Absent/Excused: Elizabeth Arreaga, Byron Breland, Hurtie Chukwudire, Rose DelGaudio, John Downey, Lynn Misajon, Sigrid Sexton, Lynn Shaw, Janice Tomson, Bobbi Villalobos

Guest: Joanne Tyler

1. Co-chairs’ Report

The Summary Notes from March 11, 2010 were approved.

2. Program Planning Feedback

There was a discussion on how best to inform the college community about the goals and plans at each level. There was also concern about not just informing the college, but how to enact these goals. After much discussion, it was decided to hold forums and present these goals to specific groups, i.e., Department Heads, Academic Senate, PCC, and to also use the website and In the Loop to disseminate this information.

D. Morse, E. Bagg, C. Crane, K. Ryan, P. Arias, and P. Knapp volunteered to present the Institutional Goals at different venues. CPC members should try to attend the presentations as much as possible. D. Morse and E. Bagg will work on the PowerPoint presentation, while the CPC Steering Committee will identify and recommend a list of venues and groups to whom these goals could be presented. For PCC, the PCC plan will be presented first and then the Institutional Goals.

These forums will be done before the end of the Spring semester. It might also be a good time to launch the development of the new EMP.

All nine Institutional Goals, including their associated activities, should be presented, not just the five prioritized goals.

3. Enrollment Management Task Force – Charge & Membership

Academic Council has proposed a new Enrollment Management Task Force. There was a discussion regarding the composition of the membership and whether or not it should be a completely new group (i.e., no one who previously worked on the Enrollment Management plan could serve) or if there should be some continuity between the previous group and this new one. Academic Council did not recommend any restrictions regarding this, so constituent groups can select whomever they wish. CPC members agreed to add a representative from the Counseling area. No other changes were made and the charge was accepted.
4. Discuss Possible Need for Additional Task Forces

C. Crane stated that the Process Oversight Group will bring forward to the Academic Council a recommendation to create an Accreditation Oversight Committee to manage the overall accreditation process.

The creation of a standing PCC Committee will be brought to the Academic Council as well.

E. Bagg suggested a CPC workgroup to focus on the development of the new Educational Master Plan.

After much discussion on what other task forces may be needed based on the institutional goals and/or the plans, it was decided that VP Level groups and the PCC Inter-Level group need to reconvene to review the Institutional Goals and identify any that may need institutional support. The purpose of their meeting is not to re-hash the VP level plans. The VP Level group and PCC Inter-Level group co-chairs will present their findings at the next CPC meeting. The CPC will, at this meeting, consider the creation of task forces to support implementation of Institutional Goals.

5. Recommendations for Developing 2011-2016 Educational Master

A small workgroup (E. Bagg, L. Bynum, J. Downey, R. DelGaudio, M. Narvaez, and K. Ryan) met and developed a timeline for the development of the new plan.

Included in the plan is the evaluation and progress towards the goals of the 2005 – 2010 Educational Master Plan goals. Only a few CPC members gave feedback, so more effort is needed to solicit information. Suggestions on how to accomplish these are:

- need a workgroup to work on evaluation of progress (K. Ryan and E. Bagg volunteered)
- find out who were the co-chairs of teams that developed the goals, and ask for their evaluation
- get summary from previous years

6. Possible Additional CPC meeting for Committee & Task Force Updates

April 29 - additional meeting; VP Level groups will report their findings

May 6 - originally scheduled meeting; CPC will hear committee and task force updates

May 20 – additional meeting if needed

7. Other

Attendance at CPC meetings seems to drop off towards the end of the year, but members are reminded that they need to be present at all the meetings.

8. Future Agenda Items

a. Enrollment issues: scheduling, cap, etc.

b. Summer 2011 Schedule