Present: Don Berz, Kevin Ryan, Phyllis Arias, Byron Breland, Lou Anne Bynum, Hurtie Chukwudire, Rose DelGaudio, John Downey, Ann-Marie Gabel, Shauna Hagemann, Peter Knapp, Don Low, David Morse, Maria Narvaez, Lynn Shaw, Joan Zuckerman

Absent/ Excused: Elizabeth Arreaga, Eva Bagg, Cathy Crane, Lynne Misajon, DeWayne Sheaffer, Janice Tomson, Bobbi Villalobos

Guest: Elena Keefe, Joanne Tyler, Marty Wayland

1. Co-chairs’ Report

   The Summary Notes from April 29 and May 6 were accepted.

2. PCC Food Services

   Marty Wayland, Director of the LBCC Auxiliary, gave a report regarding food services at PCC. She began by giving a history of the ASB, the bookstore, and food services at both campuses. The cafeterias have always run at a loss. The LAC bookstore has made up for the shortfall. They have done numerous surveys and found that students and faculty spend their money elsewhere. Previously, there were different vendors operating in the cafeteria (i.e., Taco Bell, Straw Hat Pizza), but the students soon got bored with the menu. In addition, multiple vendors caused problems in the kitchen in regards to food safety, equipment maintenance, etc.

   There is a perception that PCC and LAC cafeterias do not offer the same menu or services, but in fact, they have the same menu and services. M. Wayland believes that the PCC food court should not be exactly the same as PCC and should have its own identity. She proposed a new concept for food services at PCC. The plan is to move the bookstore to the food court area, thus bringing in more traffic. M. Wayland asked for suggestions regarding the concept or theme for the newly combined area. There was a discussion about serving healthier foods, and Aramark did consult students, but there were only a few students who wanted it. Since the PCC committee has just been formed, this plan has not yet been proposed to them.

3. Committees and Task Forces

   a. ERD Communication and Integration Task Force (proposed)

      L. Bynum and D. Morse incorporated the comments and suggestions from the previous CPC meeting in the revised charge of this proposed task force. The composition has been changed to include more faculty. L. Bynum and D. Morse reviewed the charges of this task force, the Academic Senate CTE Committee and the Grants Advisory Committee. The members discussed the relationships between these three groups and the role of each one. While these three are related, the focus of this task force is to improve communication, integration and linkage between CTE and academic programs. It was suggested to add a representative from Student Support Services. With this change, the members approved the charge.
b. Educational Master Plan Oversight Group (proposed)

The charge for the EMP Oversight TF was accepted. Due to the short timeline and the urgency of the charge of this task force, there will be a lot of work during the summer. However, since there is not enough time to get Academic Senate members appointed to the task force, volunteers will serve over the summer as resources. Official appointments will be made in the Fall. K. Ryan, J. Downey and D. Morse volunteered to be on the task force.

c. PCC Committee (status)

The Academic Council has approved the new PCC Committee in principal. The details will be formalized in the Fall.

4. Institutional Goals

The CPC Steering Committee met with Superintendent-President Eloy Oakley and presented the institutional goals. President Oakley attended the meeting to share his comments and suggestions. He thanked the committee for their work on the goals and on CPC. He felt that the nine goals were very good and his comments were focused primarily on the activities listed under each goal. In general, he felt that the group needed to spend more time with the wording of the activities. In some cases, they are too specific and prescriptive; in others, they are too general, vague, and did not have enough information. There were also some activities listed that were simply not doable because they are not under the District’s control, i.e., “restore funding in all categorically funded programs…” Members agreed with his comments and stated that the CPC really spent its time in developing the nine goals, and there was not much discussion around the activities, which are actually more like objectives. The President stated that he was not asking for CPC to go back now and revise the activities, but just to be aware of the fact that these will be seen by many others, and are subject to misinterpretation. The CPC decided that since the activities were not really discussed in detail, only the nine goals would be presented to the college, probably on College Day. There will also be presentations in the Fall. President Oakley stated that he would also present these to the Board of Trustees.

5. Evaluation of 05-10 Educational Master Plan

Members were asked to review the evaluation of the progress towards the EMP goals and give comments to M. Narvaez within three weeks (June 10).

6. Survey of Planning/ Program Review Process

Members were able to try out the pilot survey and there were no problems with it, P. Arias had a suggestion to add a question about the process facilitating program innovation or program development. With the addition of that prompt, the members approved the survey to be sent out college-wide. M. Narvaez has posted the survey on the Program Review website and will send out the survey invitation after the meeting.

D. Morse asked the group if the PPPR Task Force could be continued for another year. K. Ryan was concerned that the faculty on the task force might not want to continue, but all the faculty task force members (J. Downey, L. Shaw, and J. Zuckerman) were all present and they agreed to stay on for one more year. Therefore, the CPC extended the task force until Spring 2011.

7. Fall 2010 Meeting Dates (Proposed)

Usually 1st Thursdays, 12:30 - 2:00

- August 19
- September 2
- October 14
- November 4
• December 2

There seems to be a conflict with the Department Head meeting on October 14. M. Narvaez will check with Cydney Leon and confirm the dates with the members.

8. Other

The following members will not be serving next year: P. Arias, P. Knapp, J. Tomson, and J. Zuckerman because they have ended their terms with the Academic Senate Executive Committee. They were thanked for their service to CPC.

Winford Sartin, Sigrid Sexton, Rigo Ibarra and Chris Jacobs will begin serving on the CPC beginning Fall 2010.