Present: Don Berz, Kevin Ryan, Eva Bagg, Lou Anne Bynum, Rose DelGaudio, Ann-Marie Gabel, Winford Sartin, Rudy Besikof, John Downey, Shauna Hagemann, Chris Jacobs, Rigo Ibarra, Lynne Misajon, Maria Narvaez, Greg Peterson, Lynn Shaw, Bobbi Villalobos

Absent/Excused: Byron Breland, Alta Costa, David Morse, Nicole Santiago, DeWayne Sheaffer, Janice Tomson,

Guests: Jay Field, Gerry Jenkins

1. Co-chairs Report
- The Summary Notes from Feb. 17 were accepted with corrections.
- The Academic Council has asked a small group (K. Ryan, D. Berz, M. Singhal and J. Tomson) to review the creation of an Enrollment Management Committee.
- The Distance Learning Plan update to the Board of Trustees did not include the specific items that CPC had requested to be excluded from the report. K. Ryan noted that the faculty are not opposed to Distance Learning; rather they would like to grow in the appropriate direction. The co-chairs of the Distance Learning Plan TF would like to return to CPC to discuss the plan further.

2. Technology Plan Update – Highlights
Jay Field and Gerry Jenkins, co-chairs of the Technology Oversight Task Force, gave an update on the Technology Plan. Their report documented the progress on the plan. A Technology Reserve Fund had been established in 2006-07 to jump start technology, and there is approximately $225,000 currently available. Part of the remaining funds will be used to purchase computers for the new faculty hires. The task force is discussing a refresh strategy given the current budget situation, but the cycle is supposed to be four years.

The co-chairs were asked if their task force faced any particular challenges, and they indicated that the task force needs representatives from all constituent groups; currently there is no rep for CCA or AFT. The other challenge they face is the refresh cycle, which they would like to follow but cannot due to budget constraints. It can also be difficult to get grant funds to specifically fund refresh cycles. An inventory of the computers at the college (about 3,000) and their place on the refresh cycle was started a few years ago, but has not been recently updated. The practice is to refresh the worst computers first. When whole labs get refreshed, then those computers are assessed for their viability and repurposed if possible. The other issue is maintenance and staffing of the 100 computer labs (open and department) on both campuses. They also stated that evaluation and review of the state of technology at the college and the college’s technology needs should involve more than IITS. It should include faculty, deans, and student services personnel.

3. Institutional Priorities and Goals to Inform Budget Assumptions
The CPC usually sends priorities to BAC for Budget Assumptions at this time of year, but the BAC meeting has been cancelled today. The CPC will most likely forward the institutional priorities from last year along with the draft goals for the Educational Master Plan. The draft goals will be presented to CPC on April 7.