Present: Dana Van Sinden, Eva Bagg, Rose DelGaudio, Ann-Marie Gabel, José Ramón Nuñez, Greg Peterson, Shauna Hagemann, Rodney Rodriguez, Karen Kane, Lark Zhunich, Maria Narvaez

Absent: Lorraine Blouin, Marilyn Brock, Lou Anne Bynum, John Downey, Thomas Hamilton, Kenna Hillman, Charlotte Joseph, Jorge Ochoa, Karen Roberts, Connie Sears, Lynn Shaw, Meena Singhal

1. Summary Notes from the BAC and CPC joint meeting of March 24, 2014 were approved.

2. Student Success Committee Update

   S. Hagemann and E. Bagg distributed a document entitled "Suggested Structure for Promise Pathways Plan" which was developed by a workgroup of the Student Success Committee. D. Van Sinden asked how Promise Pathways fits into the overall planning structure. S. Hagemann responded that Promise Pathways is an initiative that will be overseen by the Student Success Committee, in the same way that the Student Success Committee will also oversee the Student Equity Plan. E. Bagg stated that Promise Pathways cuts across departments, and if issues arise that are bigger than what can be accommodated in department plans, it would be brought to CPC as an institutional priority. TracDat was acquired in this same manner; the recommendation for the software was brought to CPC for discussion and approval.

   Members also discussed the goals listed and the timeline to accomplish those goals. J.R. Nuñez suggested that the goals and the Promise Pathways plan should be ready by the end of Fall 2015 semester so that there is time to develop it and it does not impact the planning already in place for 2014-15 cohort. There was general agreement but some felt that it should be done earlier in the fall 2015 semester, and that primary departments affected or involved should be notified as early as possible. J.R. Nuñez suggested using the same date as the school plan due date, which is around mid-November. He also asked if TracDat could be modified to code goals/ projects/ strategies as Promise Pathways, Technology Plan, etc. M. Narvaez will look into it and, if possible, will work with K. Kane this summer on revising the prompts.

   The Student Success Committee was asked to report on item #1 (description, history/timeline, organizational chart) and the short-term goals for 2014-15 at the next CPC meeting.

3. James Irvine Foundation Faculty Innovation Grants

   LBCC received a James Irvine Foundation Faculty Innovation Grant for $125,000. G. Peterson distributed the Grant Agreement to the committee. Objective 1 is to set aside a pool of money for professional development activities. Objective 2 is "to replicate the predictive analytics used for the placement model and extend it to other academic disciplines." (Predictive analytics is the use of previous performance data to predict future behavior.)

   D. Van Sinden asked if predictive analytics could be used for SLOs. E. Bagg and L. Zhunich both said it could not be used for SLOs because results are not reported on an individual level and there are so many different types of assessment being used.

   $3,000 will be given for Math and English for their participation in Promise Pathways. They are free to use this money however they want. They will also receive an additional $3,000, as will the Reading department, to continue their work in Promise Pathways.
K. Kane then discussed the Academic Senate/ Faculty Professional Development and Curriculum Committee/ Department Planning and Program Review proposal on how to award grants. Two tiers are being proposed.

The Tier 1 criteria is based on the short 1-yr Faculty Innovation Grants (FIG) from FPD, but the criteria can be modified to fit the requirements of the James Irvine Foundation grant. These projects do not need to be tied to Department Plans. It was recommended that the Deans should be notified about these, not for approval, but just to keep them informed.

Tier 2 projects must be based on submitted Department Plans. Some of the deadlines in the proposal have already passed, so these will have to be adjusted. DPPR will be discussing this at its meeting on May 1st.

G. Peterson, E. Bagg and K. Kane will be meeting to talk more about the grant requirements. An update will be provided at the next CPC meeting.

4. Student Success Initiatives and Higher Level Planning

The committee discussed how to respond when opportunities come to the LBCC. Several questions arose:

- Who makes these decisions?
- What is the role of CPC and the planning process?
- For those opportunities that need quick turnaround (such as the Teach Prep Program), is it sufficient to have the VP AA and the Academic Senate President in the discussion? The Academic Senate President speaks on behalf of the faculty, but should there be time to bring it to the committee?
- How will this affect students?
- Should we establish a communication protocol?
- How can we use existing department, school, VP plans to inform these decisions?
- Should offers of money go to the same place as the ones who look for money, i.e., Grants?
- How do we assess the College’s capacity for resources, staff, etc. What does the grant pay for? Is there enough money to pay for the project from the General Fund until the grant funds kick in?
- How does it fit into the Educational Master Plan?

D. Van Sinden suggested that CPC have a retreat before or at the beginning of the Fall semester to plan for the coming year and to continue the discussion on the questions and concerns raised at this meeting.

5. Annual review of progress towards EMP goals

The CPC is responsible for monitoring the progress towards the goals of the Educational Master Plan. M. Narvaez will send out a template (due on May 8th) as well as a copy of last year’s report. The updates will be discussed at the next CPC meeting on May 15th.

Status updates from committees and task forces will also be discussed at the May meeting.