1. The Summary Notes from April 17, 2014 were approved.

2. Student Success Committee Update re Promise Pathways Plan

   The CPC has agreed to forward a recommendation to Academic Council to create two subcommittees under the Student Success Committee (SSC):
   a. Promise Pathways
   b. Student Equity

   The SSC will review and revise their charges in light of the new subcommittees. The subcommittees will be developing their own charges and will bring it to the Academic Council in the Fall.

   The CPC discussed the possibility of giving re-assigned time for the Student Success Committee Faculty co-chair due to the expansion of the role, especially with the addition of the two new subcommittees. E. Bagg suggested reviewing other chairs, such as FPD and SLO, as possible models for the SSC co-chair. Other members suggested creating a generic job description for co-chairs, but R. DelGaudio stated that this would be difficult since the duties are very specific to the committee. There should be a process to evaluate roles and duties of each co-chair and make it equitable, and descriptions should be on file at HR. After a lengthy discussion, it was decided that this matter would be better discussed at Academic Council.

3. Accreditation Update

   The accreditation self-evaluation report is being written. There are two new certification sections required for this report. On May 27th, the next draft of the report will be released, and then it will be presented to the Board of Trustees for acceptance at the June 10th meeting. E. Bagg stated that input for two sections in particular would be helpful:
   1. Responses to the nine previous recommendations
   2. Summary of actionable improvement plans (planning agendas) to correct deficiencies or maintain compliance, especially regarding SLOs

   CPC members were reminded that the Evaluation Visit is October 6 – 9. More details will follow in the Fall.

4. Update - James Irvine Foundation Faculty Innovation Grants

   K. Kane, E. Bagg and G. Peterson have met and will continue to meet to discuss using predictive analysis as it applies to grant projects. Tier 1 grants will be Faculty Innovation Grants (FIG) and Faculty Teaching and Learning Center Grants (FTLC), which Emily Gerhman will continue to coordinate. The application process will start in July, with the selection in October. J. Nuñez requested that the application form be revised to add Dean’s signature, not for approval, but so that the deans are informed. K. Kane will update the form. Tier 2 Grants will be discussed during the Department Head Academy which is scheduled for the week prior to the beginning of the school year. DPPR will coordinate with FPD for funding.
5. Annual review of progress towards EMP goals and 2013-14 Institutional Priority

E. Bagg went over the highlights of the progress toward the EMP goals. Unfortunately, the college has not made much movement towards addressing the equity gaps, although Promise Pathways has effected big gains in students that historically have not been achieving as much as others. This continues to be a goal that needs leadership, especially with the work to be done to develop the Student Equity Plan.

6. Committees and Task Forces

a. The members reviewed the written updates from Budget Advisory Committee, Facilities Advisory Committee, Staff Equity Committee, Enrollment Management Oversight Committee, Technology Oversight Task Force and the Distance Learning Plan Oversight Task Force. The CPC will work on getting the Enrollment Management Oversight Committee to be fully functioning in the Fall. M. Narvaez will send D. Van Sinden a list of the vacancies for all the committees and task forces.

b. Discussion on groups not under CPC

i. PCC – J. Ochoa reported that the PCC group has met several times. Some of the topics they have discussed are providing more opportunities to complete a degree or transfer credits at PCC (for example, Business Administration, Psychology and Administration of Justice are nearly being able to be completed at PCC), providing more summer school offerings at PCC, and reviewing the charge, and possible expanding membership.

The PCC group is not currently a planning committee, in that it does not report to CPC. It was previously a committee, then a task force, and then dissolved but became more of an advisory group. The group was brought back through the Academic Senate, not CPC, but perhaps it should be brought to Academic Council again to make it a planning committee once more.

ii. Other groups that are not under CPC are the Research Advisory Committee and the Institutional Resource Advisory Committee (i.e., grants).

7. A CPC Retreat is being planned for August 2014.

8. CPC meetings in Fall 2014 will be held at on the 3rd Thursdays from 2:30 – 4:30. The schedule will be sent to the members.

9. A member suggested that the college review schedule development guidelines. In conjunction, the guidelines/ criteria set by the Budget Reduction Task Force should also be reviewed.