1. The co-chairs welcomed the CPC members to a new year. Members introduced themselves.

2. Summary Notes of May 15, 2014 were approved. L. Zunich asked about the item regarding re-assigned time for the Student Success co-chair. This will be on the agenda for Academic Council.

3. As preparation for today's meeting, the CPC co-chairs, both new this semester, studied the charges of CPC and Academic Council. They observed that perhaps a more thorough review of the charges and memberships of each committee should be undertaken by both groups. The CPC members agreed with this because there is so much overlap between the two committees. Also, the current structure, in which Academic Council has to approve any changes to planning committees (charge or membership), is cumbersome and delays the process especially if there are changes to Academic Council's meeting schedule. T. Long also asked the members to consider a change in the administrative co-chairs; since CPC is in charge of institutional planning and Academic Council is in charge of academic and professional matters, perhaps the administrative co-chairs should switch, so that the Superintendent-President co-chairs CPC and the VP of Academic Affairs co-chairs Academic Council. President Oakley is open to discussing this change if Academic Council and Academic Senate support it as well.

A small workgroup (T. Long, J. Downey, J. Florence, K. Hillman, E. Bagg) volunteered to work on the charges of both CPC and Academic Council to present to Academic Council at their next meeting.

G. Peterson asked about pairing up the VPs with the Senate Exec members for VP Planning. This will be done at the next CPC meeting.

4. E. Bagg reviewed the schedule of events during the upcoming Accreditation External Evaluation Visit (Oct. 6-9). The External Evaluation Team may ask to meet with specific individuals or with committees or groups. As soon as this information is available, meetings will be scheduled. E. Bagg suggested that members familiarize themselves with the Self Evaluation Report, the previous recommendations, and planning agendas. She reminded the committee that team members represent the ACCJC, and they are trained to look at how the college is meeting the standards. Bargaining issues are not part of their purview.

5. The Enrollment Management Oversight Committee is an important committee that needs to get back on track this year. K. Kane stated that she should probably not stay on as the faculty co-chair, and an administrative co-chair has not yet been appointed. A workgroup (M. Singhal, K. Kane, D. Humble, G. Peterson, J. Florence, R. Rodriguez) has volunteered to work on the charge and membership of EMOC and present it to Academic Council. R. DelGaudio suggested including LBCC's definition of enrollment management as part of the charge.
6. **Updates**
   
   **a. Department Planning Process and Timelines**
   
   Instructional department plans are due on Oct. 13. The department plans for student services and administrative areas are due on Nov. 24. There was a concern that the winter intersession schedule is also due on Oct. 13th. M. Singhal stated that it might be difficult to move this date because it impacts other due dates, but she will try to work it out with Academic Services.

   Regarding the PCC plan, it could come directly to CPC as a VP Level plan (due February).

   **b. James Irvine Foundation Faculty Innovation Grants**
   
   The Tier 2 grants will fund projects that come directly from the department plans submitted last year. Department Heads and Deans signed up for themes, and the workgroups were finalized yesterday. The funding is for two years (four semesters) and the college needs to start spending funds this year. It is possible that the Student Equity Plan funding could also help these projects.

   R. DelGaudio suggested that during the Spring Flex Day, a panel workshop of those who are doing projects be included in the program.

   **c. Student Support and Success Program Plan**
   
   The Student Support and Success Program Plan (3SP) is due Oct 17. This is a tight timeline, but the plan is more of a report that includes strategies in addressing gaps. The Student Equity Plan is required to be addressed in the 3SP.

   **d. Student Equity Plan**
   
   There is approximately $70 million statewide to fund student equity. A group is attending a conference at Mt. San Antonio College on how to develop the plan and K. Kane, E. Bagg, S. Hagemann, Karen Rothstein and Erainia Freeman will be conducting a training session at LBCC on Sept. 29. This effort is being coordinated by the Student Equity Plan Steering Committee (G. Peterson, S. Hagemann, E. Bagg, K. Kane, T. Long), under the Student Success Committee.

   All faculty are encouraged to participate, and K. Rothstein will also be reaching out to the classified staff to participate. It was requested that notifications are sent out again, and to include deans in the email.

7. **A Planning Retreat is scheduled for October 16, 2014, 2:30 – 6:30 pm. R. DelGaudio offered to host it at her home. More information will be sent out nearer to the date.**