CPC Meeting
October 16, 2014
2:30 – 4:30 PM
T-1200
Summary Notes

Present: Terri Long, Eva Bagg, Rose DelGaudio, Ann-Marie Gabel, Greg Peterson, John Downey, Shauna Hagemann, Kenna Hillman, Carlos Ramos, Jorge Ochoa, Rodney Rodriguez, Lark Zunich, Maria Narvaez

Absent: Karen Kane, Lou Anne Bynum, Meena Singhal, Dana VanSinden, Jeri Florence, Dina Humble, Thomas Hamilton, Lynn Shaw, Karen Roberts

1. K. Kane was not able to attend the meeting. J. Downey, Academic Senate Assistant President, co-chaired the meeting with T. Long.

2. Summary Notes from September will be available at the next meeting.

3. The members reviewed the recommended changes to the charges and memberships of Academic Council and CPC. Members agreed with the changes, including the change in administrative co-chairs, and they made some additional changes as well (see attached).

L. Zunich asked why the SLO Coordinator would be on CPC but not Academic Council. E. Bagg responded that the college needs to respond to outcomes at all levels, and to have those outcomes inform planning and resource allocations. So, while SLO assessment is clearly an academic and professional matter that would be addressed by Academic Council under the proposed charge, the results of assessment must also inform planning, as the Accreditation Evaluation Team pointed out.

Recommended changes will go to the Academic Council to be discussed at their next meeting. Members also felt that the charge of the President's Leadership Council as well as Administrative Regulations 2006 should be reviewed as well.

4. Evaluation Team's Recommendation on Communication and Planning
   a. President Oakley sent a collegewide email about the Accreditation External Evaluation Team's Exit Report. The team gave the college four commendations and two recommendations: communication in the planning process and SLOs.
   b. The members discussed how CPC can improve communication about the planning process. A handbook is being developed, but perhaps training on the decision-making/decision-reaching process, which committees are part of the Brown Act, Robert's Rules of Orders, participatory governance roles, etc. should be offered as well. R. DelGaudio offered to head up this training, and E. Bagg, L. Zunich and J. Downey volunteered as well.

5. Current Planning Work at LBCC
   a. The Vice Presidents and Academic Senate Executive Committee members have been paired up as follows for the VP Level Planning Groups:
      i. Academic Affairs: Terri Long, Karen Kane, Dana VanSinden
      ii. Administrative Services: Ann-Marie Gabel, John Downey, Carlos Ramos
      iii. Community Advancement and Economic Development: Lou Anne Bynum, Kenna Hillman, Rodney Rodriguez
      iv. Human Resources: Rose DelGaudio, Jeri Florence
      v. PCC: Meena Singhal, Jorge Ochoa
vi. Student Support Services: Greg Peterson, Shauna Hagemann

b. Communication Plan – Heather Moro, Interim Director of Community and Government Relations, is working with a consultant to gather data through surveys and focus groups. The findings will be used to develop a communication plan. This communication plan is not in response to the recommendation from the External Evaluation Team, and upon further discussion, CPC members felt that it would be more accurate to call it a public relations/marketing plan rather than a communication plan.

c. Promise Pathways Plan – The plan is in development and will be brought to CPC in November, after it goes to the Student Success Committee and Academic Senate.

d. SSSP Plan – The plan has been vetted with college groups, completed and signed.

e. Student Equity Plan – The due date for the Student Equity Plan is Jan. 1st, and there are currently five groups, approximately 35 people, working on activities and outcomes for the plan. The plan is being written so that it has flexibility and can accommodate strategies developed by departments. There will be opportunity to update the plan annually.

f. AB86 Basic Adult Education Plan – There will be an information meeting on Wednesday, Oct. 22nd for those interested in learning about AB86. A community-wide summit is also scheduled for Nov. 4th. LBUSD is the fiscal agent for the Long Beach Consortium.

g. Innovation Tier 2 Grants – Projects to be funded come directly from department plans submitted last year. Three overall themes have been identified from the department plans and faculty have signed up to be part of one or more of the theme workgroups.

h. Innovation Award in Higher Education – There is approximately $50 million available as a prize, not grant, to be awarded to colleges who can show: collaboration between UC/CSU/K-12, increase the number of bachelor's degrees, and decrease the time to completion. The application is due on Jan. 9th. The Director of Grants is currently gathering information for the application.

6. Actionable Improvement Plans for 2014-2020 were distributed at the meeting. E. Bagg had highlighted all the items that identified CPC as the responsible lead. The document will also be sent via email. It will be discussed at the next meeting or at the retreat.

7. CPC Retreat – A number of CPC members cannot attend on Nov. 13th, so the CPC retreat will be scheduled for Dec. 4th. Tentative topics will be: communication/morale, SLOs, Actionable Improvement Plans